

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 7, 2008

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6: 15 P. M.

Members Present:

- Rick Heyser • Julie Bakke
- Roy Baird

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:15 p.m. A quorum was present and due notice had been published.

II. CONSIDERATION OF THE MINUTES

Motion was made (Bakke) second (Baird) approved (unanimously) to table items II and III till the meeting on April 21, 2008

III. Reports

Tabled

IV. Old Business

A. Library Facility

The library opened to the public on March 25, 2008. There are still items to be completed and Mike and Tod Hanson are continuing to work with the construction company.

B. Other Old business

No other old business

V. New Business

A. Declaring unopposed board trustees elected and canceling the board's participation in the May general election.

Motion (Baird) second (Bakke) passed (unanimously) to approve the election cancellation resolution 040708, the order no. 040708 canceling the general election and the certificate of unopposed candidates as written.

B. Other New business

No other new business.

VI. PUBLIC COMMENT

No public comment

VII. ADJOURNMENT

Having no further business, motion (Baird), second (Bakke), carried (unanimous) to adjourn the meeting at 6:40 p.m.

Respectfully submitted,

Julie Bakke, Secretary

©2008 Benbrook Library District

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 21, 2008

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6: 15 P. M.

Members Present:

- Rick Heyser • Julie Bakke • Jean Sherwin
- Roy Baird • Manny Gonzalez

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:15 p.m. A quorum was present and due notice had been published.

II. CONSIDERATION OF THE MINUTES

The minutes of the meeting of the Board held on March 10, 2008 and April 7, 2008, were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved; with the correction on the April 7, 2008 motion to adjourn was made by Baird, not Gonzalez. Correction was made.

III. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for March 2008, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

January 2008 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$48,298.56	\$228,599.97
Total Expenses	\$32,299.92	\$152,821.80
Total Income - Total Expenses	\$15,998.64	\$75,778.17
Investment Interest	\$4801.58	

Current Investment Balance \$1,115,166.86
 Current Checking Acct. Balance \$37,986.10
 Curr. Invest. Bal. + Curr. Bank Bal. \$1,164,707.66

February 2008 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$67,172.46	\$295,772.43
Total Expenses	\$34,826.37	\$187,648.17
Total Income - Total Expenses	\$32,346.09	\$108,124.26

Investment Interest \$3,031.07
 Current Investment Balance \$1,038,197.93
 Current Checking Acct. Balance \$47,762.13
 Curr. Invest. Bal. + Curr. Bank Bal. \$913,197.93

March 2008 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$59,119.30	\$354,891.73
Total Expenses	\$42,145.82	\$229,793.99
Total Income - Total Expenses	\$16,973.48	\$125,097.74

Investment Interest \$2588.66
 Current Investment Balance \$930,786.59
 Current Checking Acct. Balance \$34,529.49
 Curr. Invest. Bal. + Curr. Bank Bal. \$1,092,417.26

C. INVESTMENT OFFICER

TEXPOOL INVESTMENT SUMMARY AS OF March 31, 2008:

Beginning Balance	\$1,038,166.86
Total Deposits	\$00.00
Total Withdrawals	\$110,000.00
Total Monthly Interest	\$2588.66

Current Balance	\$90,786.59
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$805,786.59

IV. Old Business

A. Library Facility

Meetings were held with Tod Hansen from Schwartz and Hansen and with Prime Construction regarding the finishing of the construction. Landscaping outside to be completed by May 3, 2008, the garden area to follow. Grand Opening ceremony to be held at 11:00 on May 3, 2008.

B. Other Old business

No other old business

V. New Business

A. Approve action on oil lease contract proposal.

Motion was made (Sherwin) second (gonzalez) passed (unanimously) to give Baldwin the authority to sign the contract for the natural gas drilling rights.

B. Authorize trustees as signatories to library bank account

Motion was made (Baird) second (Bakke) passed (unanimously) to authorize the trustees of the board to be signatories on the library bank accounts.

C. Revision of library mission statement

Discussion was held on the revision of the mission statement. Item tabled until the following meeting.

D. Other new business

Jean Sherwin announced her intention to resign her position on the board of trustees effective August 2008..

VI. PUBLIC COMMENT

No public comment

VII. ADJOURNMENT

Having no further business, motion (Baird), second (Bakke), carried (unanimous) to adjourn the meeting at 7:03 p.m.

Respectfully submitted,

Julie Bakke, Secretary