

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 27, 2009

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 P. M.

Members Present:

- Rick Heyser • Julie Bakke • Manny Gonzalez
- Roy Baird • Robert Christensen

Also Present:

- Mike Baldwin
- Alicia Hunter
- Hal Rager

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published

II. Consideration of the minutes

The minutes of the meeting of the Board held on March 23, 2009, were distributed. Motion (Gonzalez), second (Christensen), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during March 2009, including meetings attended, district business conducted and financial transactions

Baldwin submitted the Library Director's Report for March 2009, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports

- B. Treasurer, Board of Trustees, Report of financial status of the Districts as of March 31, 2009; including income, expenditures, bank statements and TexPool Account

March 2009 Summary:

	Month:	Fiscal YTD:
Total Income	\$79,875.10	\$439,444.07
Total Expenses	\$63,834.54	\$318,078.89
Total Income - Total Expenses	\$16,040.56	121,365.18
Investment Interest	\$459.66	
Current Investment Balance	\$935,537.51	
Current Checking Acct. Balance	\$20,594.93	
Curr. Invest. Bal. + Curr. Bank Bal.	\$959,670.51	

C. Investment Officer, Board of Trustees, Report of status of the District's investments as of

TEXPOOL INVESTMENT SUMMARY AS OF March 31, 2009:

Beginning Balance	\$935,077.85
Total Deposits	\$0.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$479.67
Current Balance	\$935,537.51
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$685,537.51

IV. Old Business

A. Consider Travel Policy

Motion made (Gonzalez) second (Baird) motion passed (unanimously) to accept the travel policy as currently written.

B. Consider Vacation and Family Leave Policy

Discussion was held on the vacation and family leave policy. Motion was tabled pending questions for the library district attorney.

C. Other old business

No other old business

V. New Business

- A. Add \$20,000 to the budget for the purchase of 10 wireless laptops and chargers

Motion made (Gonzalez) second (Christensen) passed unanimously to add \$20,000 from unallocated funds to the budget for the purchase of 10 wireless laptops and charger.

- B. Consider marquee signing for the library

Mike will get additional information and pricing to present to the board.

VI. Public Comment

Hal Rager expressed his appreciation for the work the library board does and admiration for the fine public library Benbrook has for the community..

VII. ADJOURNMENT

Having no further business, motion (Bakke), second (Christensen), carried (unanimous) to adjourn the meeting at 7:05 p.m.

Respectfully submitted,

Julie Bakke, Secretary