

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
April 18, 2011

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Manny Gonzalez
- Roy Baird
- Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice was published

II. Consideration of the minutes

The minutes of the meeting of the Board held March 21, 2011 were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during March 2011 described meetings attended, district business conducted and financial transactions.

Baldwin submitted the Library Director's Report for March 2011, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's report

- B. Investment Officer, Board of Trustees, Report of status for the District's investments as of March 31, 2011

TEXPOOL INVESTMENT SUMMARY AS OF March 31, 2011:

Beginning Balance	\$1,140,249.15
Total Deposits	\$100,000.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$149.90
Current Balance	\$1,240,399.05
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$990,399.05

- C. Treasurer, Board of Trustees, Report of financial status for the District as of March 31, 2011; including income, expenditures, bank statements and TexPool Account

March 2011 Summary:

	Month:	Fiscal YTD:
Total Income	\$99,908.93	\$513,611.72
Total Expenses	\$40,305.89	\$206,347.52
Total Income - Total Expenses	\$59,603.04	\$266,958.31
Investment Interest	\$149.90	
Current Investment Balance	\$1,240,399.05	
Current Checking Acct. Balance	\$47,460.83	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,287,859.88	

IV. Old Business

- A. Consider suggestions for additional equipment.

Tabled until the next meeting.

- B. Consider proposed children in the library policy

Tabled until next meeting awaiting attorney input.

- C. Other Old Business

No other old business

V. New Business

- A. Declaring unopposed board trustees elected and canceling board participation in the May 14, 2011 general election.

Motion (Bakke) second (Christensen) passed unanimously to approve the orders as written.

- B. Approve a budget amendment for the \$51,583.00 for added staffing, equipment and materials approved at the March 2011 meeting.

Motion (Baird) second (Christensen) passed unanimously to approve the budget amendment.

- C. Consider assistant director job description

Motion (Gonzalez) second (Baird) passed unanimously to table the issue till the next meeting. Suggestions due to Baldwin by May 1.

- D. Other new business

Next meeting will be held May 16, 2011

VI. Public Comment

No public attending the meeting

VII. ADJOURNMENT

Having no further business, motion (Bakke), second (Christensen), carried (unanimously) to adjourn the meeting at 6:20 p.m.

Respectfully submitted,

Julie Bakke, Secretary