

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 14, 2006

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:30 P. M.

MEMBERS PRESENT:

- Rick Heyser
- Julie Bakke
- Jean Sherwin
- Manny Gonzalez

MEMBERS ABSENT:

- None

ALSO PRESENT:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. A quorum was present and due notice had been published.

II. Consideration of the Minutes

The minutes of the meeting of the Board held on July 17, 2006 were distributed. Motion (Gonzalez), second (Sherwin), carried (unanimous) that the minutes be approved as written.

III. REPORTS

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for July 2006, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

July 2006 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$46,666.14	\$478,924.61
Total Expenses	\$22,562.04	\$376,784.86
Total Income - Total Expenses	\$24,657.35	\$66,030.55
Investment Interest	\$2891.15	
Current Investment Balance	\$638,808.98	
Current Checking Acct. Balance	\$23,524.62	
Curr. Invest. Bal. + Curr. Bank Bal.	\$660,055.93	

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF May 31, 2006:

Beginning Balance	\$655,917.83
Total Deposits	\$0.00
Total Withdrawals	\$20,000.00
Total Monthly Interest	\$2891.15
Current Balance	\$638,808.98
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$513,808.98

V. OLD BUSINESS

A. Building Loan

The loan proposal has been sent for bid. Responses are due September 1, 2006. No action

B. Library Facility

Board was provided 50% complete documents by the architects. No action was taken.

C. Budget adjustment

A budget adjustment is necessary to remove the expenditure of \$43,314.98 from the budget code Architectural Service and move the expenditure to the non-budget Construction account. A motion was made (Gonzalez) second (Bakke) carried (unanimously) to accept the budget adjustments as written.

D. FY2007 Budget

No action was taken at this time

E. Vacant Trustee Position

Interviews will be held on August 28,2006 at 6:00 at the library.

F. Landscaping Proposals

Motion (Sherwin), second (Bakke) passed (unanimously) was made to accept the proposal from Tim's Landscaping for the landscaping plan

VI. NEW BUSINESS

A. Other new business

No other new business

VII. PUBLIC COMMENT –

No public comment.

VIII. ADJOURNMENT

There being no further business, motion (Sherwin), second (Gonzalez), carried (unanimous) to adjourn the meeting at 7:05p.m.

Respectfully submitted,

Julie Bakke, Secretary

**MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
(WORK SESSION)**

August 28, 2006
Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 p.m.

MEMBERS PRESENT:

Manuel Gonzalez	Jean Sherwin
Rick Heyser	Julie Bakke

MEMBERS ABSENT:

None

ALSO PRESENT:

Michael Baldwin

Candidates scheduled to interview for vacant Trustee position:

Martha Arthurs
Irene Smith
John Yates
Roy Baird

I. CALL TO ORDER

II. INTERVIEWS

Each candidate was verified as eligible for the position and then interviewed by Trustees for approximately twenty minutes. Candidates also were given the opportunity to ask questions of the Board.

(NO ACTION WAS TAKEN)

III. ADJOURNMENT

Respectfully submitted,

Julie Bakke, Secretary