

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 13, 2007

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:15 P. M.

Members Present:

- Rick Heyser • Julie Bakke • Jean Sherwin
- Roy Baird • Manny Gonzalez

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:15 p.m. A quorum was present and due notice had been published.

II. CONSIDERATION OF THE MINUTES

The minutes of the meeting of the Board held on July 16, 2007 were distributed. Motion (Sherwin), second (Baird), carried (unanimous) that the minutes be approved as written.

III. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for July 2007, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

July 2007 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$67,183.82	\$582,937.52

Total Expenses	\$45,706.34	\$377,918.82
Total Income - Total Expenses	\$21,477.48	\$205,018.70
Investment Interest	\$7,737.97	
Current Investment Balance	\$1,703,482.15	
Current Checking Acct. Balance	\$38,618.39	
Curr. Invest. Bal. + Curr. Bank Bal.	\$1,76,980.38	

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF July 31, 2007:

Beginning Balance	\$1,793,817.17
Total Deposits	\$35,000.00
Total Withdrawals	\$110,000.00
Total Monthly Interest	\$7,737.97
Current Balance	\$1,703,482.15
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$1,578,482.15

IV. Old Business

A. Library Facility

Construction is ongoing. No action is need from the board.

B. Health Insurance Proposal

The board held additional discussions regarding the proposal to alter the current year health insurance. Additional information is requested and the item is tabled at this time.

C. 2007-2008 Library District Budget

Discussion was held regarding the upcoming budget for the library district. The item was tabled at this time.

D. Other Old business

No other old business

V. New Business

A. Meeting Room policy

Discussion was held regarding the meeting room policy. Item was tabled pending reviewal by our attorney.

B. Library Director's Evaluation Tool Review

The board held discussion regarding the evaluation tool. Consensus was to send out the evaluation tool as presented.

C. Discuss Participation in Benbrook Birthday Celebration Scheduled for 10/6/2007

The board agreed the library should participate in the birthday celebration. The librarians will decide the details.

D. Other New business

No other new business.

VI. PUBLIC COMMENT

No public comment

VII. ADJOURNMENT

There being no further business, motion (Baird), second (Gonzalez), carried (unanimous) to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Julie Bakke, Secretary