

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 17, 2009

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:30 P. M.

Members Present:

- Rick Heyser • Julie Bakke Manny Gonzalez
- Roy Baird • Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. A quorum was present and due notice had been published

II. Consideration of the minutes

The minutes of the meeting of the Board held on July 20, 2009, were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during July 2009, including meetings attended, district business conducted and financial transactions

Baldwin submitted the Library Director's Report for July 2009, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports

B. Investment Officer, Board of Trustees, Report of status of the District's investments as of

TEXPOOL INVESTMENT SUMMARY AS OF July 31, 2009:

Beginning Balance	\$954,160.22
Total Deposits	\$8,000.00
Total Withdrawals	\$23,072.99
Total Monthly Interest	\$270.62
Current Balance	\$939,357.85
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$689,357.85

C. Treasurer, Board of Trustees, Report of financial status of the Districts as of July 31, 2009; including income, expenditures, bank statements and TexPool Account

July 2009 Summary:

	Month:	Fiscal YTD:
Total Income	\$58,576.65	\$673,599.81
Total Expenses	\$58,837.38	\$519,518.07
Total Income - Total Expenses	\$(260.73)	154,352.36
Investment Interest	\$270.62	
Current Investment Balance	\$939,357.85	
Current Checking Acct. Balance	\$33,882.94	
Curr. Invest. Bal. + Curr. Bank Bal.	\$973,240.79	

IV. Old Business

A. Consider wireless laptop policy

The library board continued discussion of the laptop policy. The motion is tabled at this time and will be discussed at the next meeting.

B. Consider budget proposal for FY 09/10

The library board continued discussion of the FY 09/10 budget. The budget is based on a projected revenue of \$700,000 and a projected carryover of \$20,000 for a total of \$720,000. The board has asked Baldwin to develop the next proposed budget on \$720,000 with a 2% proposed increase for the staff and add a formal salary review to be carried out in the fall of 2009.

C. Other old business

No other old business

V. New Business

A. Consider hiring temporary staff during the children's librarians pregnancy leave

Motion made (Baird) second (Gonzalez) passed (unanimously) to accept the proposal by Baldwin to pay current part-time staff for additional hours over their regular schedule and to hire one or more supplementary staff for no more than 240 hours at a rate of \$10 per hour.

B. Other new business

No other new business

VI. Public Comment

No public comment

VII. ADJOURNMENT

Having no further business, motion (Gonzalez), second (Baird), carried (unanimous) to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Julie Bakke, Secretary