

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
August 15, 2011

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Manny Gonzalez
- Roy Baird
- Robert Christensen

Also Present:

- Mike Baldwin
- Steve Clegg
- Anita Mitchell
- Sondra Higgs
- Tish Trojack
- Barbara Hagwood

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice was published

II. Consideration of the minutes

The minutes of the meeting of the Board held July 20, 2011 were distributed. Motion (Christensen), second (Gonzalez), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during July 2011 described meetings attended, district business conducted and financial transactions.

Baldwin submitted the Library Director's Report for July 2011, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's report

- B. Investment Officer, Board of Trustees, Report of status for the District's investments as of July 31, 2011

TEXPOOL INVESTMENT SUMMARY AS OF July 31, 2011:

Beginning Balance	\$1,362,615.61
Total Deposits	\$38,000.00
Total Withdrawals	\$23,072.99
Total Monthly Interest	\$77.56
Current Balance	\$1,377,620.18
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$1,127,620.18

- C. Treasurer, Board of Trustees, Report of financial status for the District as of July 31, 2011; including income, expenditures, bank statements and TexPool Account

July 2011 Summary:

	Month:	Fiscal YTD:
Total Income	95,917.60	\$909,926.55
Total Expenses	\$48,291.19	\$474,794.77
Total Income - Total Expenses	\$47,626.41	\$435,131.78
Investment Interest	\$77.56	
Current Investment Balance	\$1,377,620.18	
Current Checking Acct. Balance	\$44,657.89	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,422,278.07	

- D. Board President will report on meeting with City manager regarding the Trails Development

Heyser met with the City Manager, Andy Wayman. They talked about the expectations of the development toward the library. Planned to have a special meeting with the developers soon, perhaps August 22 if possible.

IV. Old Business

- A. Consider Director's budget proposal for fiscal 2011/2012

Discussion was held regarding the proposed budget. Item tabled at this time.

- B. Other Old Business

No other old business

V. New Business

- A. Consider purchase of iPads for board meetings to eliminate paper packets.

Discussion was held. Christensen to research cost and feasibility and report back.

- B. Consider hiring a consultant to study need for a new facility

Discussion held. Tabled at this time.

- C. Executive session pursuant to Sec.551.074, government Code, Deliberation regarding Personnel Matters, Library Director's Contract and Evaluation.

Tabled until presentation from Trails Development.

- D. Other new business

Next meeting will be September 19, 2011

VI. Public Comment

Anita Mitchell expressed appreciation to the board for the improvements to the work room. She stated it has made the work flow more streamlined and efficient.

VII. ADJOURNMENT

Having no further business, motion (Baird), second (Bakke), carried (unanimously) to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Julie Bakke, Secretary

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
August 22, 2011

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Manny Gonzalez
- Roy Baird
- Robert Christensen

Also Present:

- Mike Baldwin
- Members of the library staff and Friends of the Benbrook Library

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. A quorum was present and due notice was published

II. Executive session pursuant to Sec.551.074, government Code, Deliberation regarding Personnel Matters, Library Director's Contract and Evaluation

The Board went into Executive Session at 5:31 p.m. and came out of this session at 5:40 p.m. No action was taken.

The board went into recess until 6:00.

III. Trails Town Center Presentation-Charles Hodges

The board reconvened at 6:00. Mr. Hodges presented to the board and member of the library and Friends of the Library the initial plans for the Town Center development. He entertained questions from the board and the public.

IV. ADJOURNMENT

The meeting was adjourned at 7:15

Respectfully submitted,

Julie Bakke, Secretary

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BENBROOK LIBRARY DISTRICT  
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Members Present:

- Rick Heyser
- Julie Bakke
- Manny Gonzalez
- Roy Baird
- Robert Christensen

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