

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
December 18, 2006

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 P. M.

MEMBERS PRESENT:

- Rick Heyser
- Jean Sherwin
- Julie Bakke
- Manny Gonzalez
- Roy Baird

ALSO PRESENT:

- Mike Baldwin
- Tod Hanson

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published. The board agreed to change the order of the agenda to move to old business: Library facility to begin to analyze the bids for the expansion

II. Old business

A. Library Facility

1. Analyze bids received for the library expansion project and recommend a company with whom to negotiate.

Tod Hanson and Mike Baldwin discussed the rational for the ranking of the objective criteria. Questions were asked by the board and answered by Hanson. The board discussed the subjective rankings and instructed Baldwin to call the references and ask them to rank their experiences with the contractors and tally the results. The board discussed the bids and agreed to meet again on January 8, 2007 for a work sessions to continue to discuss the bids. Action was tabled at this time.

2. Contracting for purchase of library shelving, library furniture and shelving relocation for the expansion project.

Discussion was held regarding the purchase of shelving, furniture and relocation of the shelving. The action was tabled at this time.

B. Other Old business

None

III. Consideration of the Minutes

The minutes of the meetings of the Board held on November 14, 2006 were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written.

IV. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for November 2006, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

November 2006 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$57,971.12	\$100,961.84
Total Expenses	\$32,995.34	\$73,511.47
Total Income - Total Expenses	\$24,975.78	\$27,450.37
Investment Interest	\$7337.90	
Current Investment Balance	\$1,710,040.37	
Current Checking Acct. Balance	\$43,839.29	
Curr. Invest. Bal. + Curr. Bank Bal.	\$1,778,728.44	

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF November 30, 2006:

Beginning Balance	\$1,678,702.47
Total Deposits	\$24,000.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$7337.90
Current Balance	\$1,710,040.37

Earmarked as "Reserve Fund"	\$149,000.00
Earmarked for Building Expansion	\$1,561,040.37

V. NEW BUSINESS

A. TexPool Resolution to add Roy Baird as authorized District representative.

Motion (Gonzalez), second (Sherwin) passed (unanimously) to accept the resolution as written.

B. Other New Business

No other new business

VI. PUBLIC COMMENT

No public comment

VII. ADJOURNMENT

There being no further business, motion (Gonzalez), second (Sherwin), carried (unanimous) to adjourn the meeting at 7:15p.m.

Respectfully submitted,

Julie Bakke, Secretary