

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
February 12, 2007

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 P. M.

MEMBERS PRESENT:

- Rick Heyser
- Jean Sherwin
- Julie Bakke
- Manny Gonzalez (at 6:20)
- Roy Baird

ALSO PRESENT:

- Mike Baldwin
- Kathleen Wells
- Jerry Moody
- Myron Freund

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published. Pending the arrival of our attorney, the order of the agenda was changed

II. CONSIDERATION OF THE MINUTES

The minutes of the meeting of the Board held on January 8 and 15, 2007 were distributed. Motion (Sherwin), second (Baird), carried (unanimous) that the minutes be approved as written.

III. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for January 2007, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF January 31, 2006:

Beginning Balance	\$1,726,224.87
Total Deposits	\$0.00
Total Withdrawals	\$23,100.00
Total Monthly Interest	\$7639.05
Current Balance	\$1,710,763.92
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$1,585,763.92

IV. New Business

A. Approving the Election Resolution, Notice of Election and Order of Election

Motion made (Bakke) second (Baird) passed unanimously to approve the election resolution number 2007-0212, the notice of election and order of election as written.

V. Approval of Contract with Prime Construction

A. The library board discussed the changes to the contract with Prime Construction with input from Jerry Moody and Kathleen Wells. Motion was made (Bakke) second (Gonzalez) to accept the changes. Motion was made (Bakke) second (Gonzalez) passed (unanimously) to accept the contract as proposed: #1 with the changes to the contract between the owner and the contractor to provide builder's risk to the amount of \$1,130,000.00 on paragraph 7.6.244 and otherwise accept the contract which constitutes the additions and deletions report for the AIA document A101 and the additions and deletions report for the AIA document A201.

VI. Reports (resumed)

B. TREASURY REPORT

January 2006 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$50,024.53	\$198,984.18
Total Expenses	\$56,123.18	\$171,775.73
Total Income - Total Expenses	\$-6,098.65	\$27,208.45

Investment Interest	\$7639.05
Current Investment Balance	\$1,710,763.92
Current Checking Acct. Balance	\$47,529.71
Curr. Invest. Bal. + Curr. Bank Bal.	\$1,769,852.69

VII. Old Business

A. Landscape Proposal

Motion was made (Sherwin) second (Bakke) passed (unanimously) to accept the landscape proposal by Tim's Landscape, Inc for the amount of \$50,713.00.

B. Other Old Business

No other old business

VIII. New Business (resumed)

A. As above

B. Approved resolution to join Texas building and Procurement commission Co-op

Motion made (Baird) second (Gonzalez) passed (unanimously) to approve the resolution as written

C. Approve proposed changes to district purchasing policy

Motion was made (Gonzalez) second (Sherwin) passed (unanimously) to accept the resolution as written.

D. Approve Contract for testing services

Tabled at this time.

E. Other new business

No other new business

IX. PUBLIC COMMENT

No public comment

X. ADJOURNMENT

There being no further business, motion (Bakke), second (gonzalez), carried (unanimous) to adjourn

the meeting at 7:25p.m.

Respectfully submitted,

Julie Bakke, Secretary

©2007 Benbrook Library District