

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
February, 2008

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6: 15 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Roy Baird
- Manny Gonzalez

Also Present:

- Mike Baldwin
- Don Richardson

I. CALL TO ORDER

The meeting was called to order at 6:15 p.m. A quorum was present and due notice had been published.

II. Annual Audit presentation by Kirk & Richardson

Don Richardson, CPA, of Kirk & Richardson, P.C., Certified Public Accountants, presented to the Board the Benbrook Library District Annual Financial Report for the year ending September 30, 2007. Mr. Richardson expressed appreciation of a job well done to all involved in the Library's accounting process over the past year. He stated that his firm in its report once again gave "an unqualified opinion", which he said is the best opinion offered by auditors. Mr. Richardson then explained various aspects of the report and discussed observations and recommendations reported to the District's Board and administration in a separate letter dated January 31, 2008.

III. CONSIDERATION OF THE MINUTES

The minutes of the meeting of the Board held on January 14, 2008, were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written.

IV. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for January 2008, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

The treasurer's report was not available at the time of the meeting. It will be included in the next board meeting.

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF January 31, 2008:

Beginning Balance	\$1,204,014.82
Total Deposits	\$00.00
Total Withdrawals	\$93,07.99
Total Monthly Interest	\$4225.03
Current Balance	\$1,11566.86,
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$990,166.86

V. Old Business

A. Library Facility

The construction is progressing. Expectations are the library will be complete and ready to occupy by March 11, 2008.

B. Other Old business

No other old business

VI. New Business

A. Approve Election Resolution and Notice of Election and Order of Election

Motion made (Baird) second (Gonzalez) passed unanimously to approve the election resolution number 2008-0204, the notice of election and order of election as written.

B. Other New business

No other new business.

VII. PUBLIC COMMENT

No public comment

VIII. ADJOURNMENT

Having no further business, motion (Baird), second (Gonzalez), carried (unanimous) to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Julie Bakke, Secretary