

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEE MEETING
February 19, 2018
Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
Regular Meeting at 6:30 pm

Members Present: Roy "Corky" Baird; Rachel Moore; Carol Hafer

Also Present: Steve Clegg

I. Call to order:

The meeting was called to order at 6:26 p.m. by Carol Hafer.

II. Approval of minutes of November and December meetings. Rachel made the motion that meeting minutes be approved and Corky seconded it. Motion carried.

III. Reports

- A. Library Director described the highlights of Overdrive meeting. As a consortium they are mandating that each library contribute a greater share. Our library's contribution will increase by \$750. This becomes effective FY 2019.

Also, there was a MetroPac meeting. The new director of FW Library was present and there was discussion of the trend that libraries become "fine free". Steve feels that we should follow suit. This will remain an item for discussion.

Director asked for board permission to attend the Texas State Library meeting March 8th and 9th in Austin. Steve is on a committee evaluating data bases. There will be vendor presentations. There's no need for a motion only inclusion of this info.

The lighting system in the meeting room was discussed briefly. There may need to be a return to simple light switches.

- B. Investment Officer Corky Baird reported that an overview looks good; as a snapshot of the library's financial position at the first of the month. Income from the state is \$104,000 which may reflect December shopping. TexPool may increase a little as well.

- C. Carol Hafer gave the Treasurer's Report for January 2018:

Sales Tax	86,590.00
Donation – Gift Revenues	(1,113.18)
Fines, Fees, Royalties & Gifts	6,688.61
Concession Income	378.00
MakerSpace Income	518.21
Interest from Bank Accounts	6.37
Interest from TexPool	1,272.95
Total Income	94,340.96
Total Expenses	80,719.65
Net Income	13,621.31
Bank Adj'd Balance + TexPool	\$1,295,054.57

Any questions regarding Treasurer's Report? There were none.

IV. Old Business

- A. In regards to Wells Fargo's back parking lot, Steve mentioned that it would be great if the library could tie into their driveway.
- B. Further discussion of the Benbrook Water Authority proposal will wait until the full board is available.

V. New Business:

- A. Correction of March board minutes. The reason was that a correction was made to the Treasurer's Report but not reflected in the minutes. Rachel moved that the correction to March minutes be accepted and Corky seconded the motion. Motion passed unanimously.
- B. Correction on October and November 2017 Treasurer's reports. The financial statements reflected "new expenditures" of \$18,000. Corky made the motion to acknowledge the corrections and Rachel seconded.
- C. Changes to meeting room policy. Discussion followed. The main issue is to no longer require a \$25.00 deposit, but a signed agreement instead. If we do see damage to the room or equipment, we could invoice the organization if we have to. Corky moved that we approve the changes and all were in favor.
- D. Scholarship fund for the library's GED program. This is the Adult Services Librarian, Cullen Dansby's initiative. Further discussion planned when we have full board presence. Rachel motioned that we table further discussion and Corky seconded the motion.

- E. Other new business: Rachel mentioned that her name is now Rachel Moore.
- VI. There being no public comment, Corky moved that the meeting be adjourned and Rachel seconded.