

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
July 20, 2009

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:30 P. M.

Members Present:

- Rick Heyser      • Julie Bakke      Manny Gonzalez
- Roy Baird      • Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. A quorum was present and due notice had been published

II. Consideration of the minutes

The minutes of the meeting of the Board held on June 15, 2009, were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during June 2009, including meetings attended, district business conducted and financial transactions

Baldwin submitted the Library Director's Report for June 2009, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's reports

- B. Investment Officer, Board of Trustees, Report of status of the District's investments as of

TEXPOOL INVESTMENT SUMMARY AS OF June 30, 2009:

Beginning Balance	\$913,161.10
Total Deposits	\$40,700.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$299.12
Current Balance	\$954,160.22
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$704,160.22

C. Treasurer, Board of Trustees, Report of financial status of the Districts as of June 30, 2009; including income, expenditures, bank statements and TexPool Account

June 2009 Summary:

	Month:	Fiscal YTD:
Total Income	\$56,003.20	\$460,680.69
Total Expenses	\$47,987.48	\$421,777.15
Total Income - Total Expenses	\$17,099.66	154,912.21
Investment Interest	\$299.12	
Current Investment Balance	\$954,160.22	
Current Checking Acct. Balance	\$31,944.01	
Curr. Invest. Bal. + Curr. Bank Bal.	\$986,104.23	

IV. Old Business

A. Consider wireless laptop policy

The library attorney has not given us an opinion on the proposed wireless laptop policy. Motion made (Baird) second (Gonzalez) passed (unanimously) to accept the policy as currently written pending legal review.

B. Other old business

No other old business

V. New Business

A. Consider budget amendment

Motion made (Baird) second (Christensen) passed (unimously) to accept the budget amendment for July 2009 as written.

B. Consider budget proposal for FY 2009/10

Discussion was held regarding the budget for FY 2009/10. Requested Baldwin to base the budget on a fiscal income of \$700,000 and bring back options with various pay increases for the staff. Will reconsider at the next board meeting.

C. Other new business

No other new business

VI. Public Comment

No public comment

VII. ADJOURNMENT

Having no further business, motion (Baird), second (Bakke), carried (unanimous) to adjourn the meeting at 7:23 p.m.

Respectfully submitted,

Julie Bakke, Secretary