

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEE MEETING
July 16, 2012

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
Work Session at 5:45, Regular Meeting at 6:00 p.m.

Members Present:

Roy "Corky" Baird	Julie Bakke	Robert Christensen
Aubra Gantt	Manny Gonzalez	

Also Present:

Mike Baldwin Steve Clegg Kathy Ledford

I. CALL TO ORDER

The meeting was called to order at 6:07 p.m. A quorum was present and due notice was published.

II. Approval of meeting minutes of June 18, 2012.

The minutes of the meeting of the Board held June 18, 2012 were distributed. A Motion was made by Julie, second by Manny that we accept the minutes as written, motion carried (unanimous).

III. Reports

A. Reports by Library Director & Assistant Director of business activities for the District during June, 2012, including meetings attended, District business conducted, financial transactions, and progress in the application of technology to library services.

Robert asked some questions about the city Historical Society meetings that Steve has attended. What type items would the Library display? Steve talked about this.

B. Investment Officer, Board of Trustees, Report of Status of the District's Investments & TexPool statement as of June 30, 2012.

Corky reported on the District's Investment and presented several charts.

TEXPOOL INVESTMENT SUMMARY AS OF JUNE 30, 2012

Beginning Balance	\$1,609,636.89
Total Deposits	\$0.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$184.50
Current Balance	\$1,609,821.39
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$1,359,821.39

- C. Treasurer, Board of Trustees, Report of financial status of the District as of June 30, 2012, including income, expenditures, and accounting reports.

Julie gave the treasurers report for the month ending June 30, 2012.

	Month:	Fiscal YTD:
Total Income	\$88,208.47	\$819,258.97
Total Expenses	\$54,712.74	\$599,350.30
Total Income - Total Expenses	\$33,495.73	\$219,908.67
Investment Interest	\$184.50	
Current Investment Balance	\$1,609,821.39	
Current Checking Acct. Balance	\$60,025.86	
Curr. Investment Bal. + Curr. Bank Bal.	\$1,664,923.35	

- D. Report by Assistant Director on Development of a New Library Website.

Steve gave a report of the progress that has been made and some of the things that still needs work on. He still looks for it to be finished by the end of July.

1V. Old Business

- A. Consider a firearms policy for the Library.

Mike gave a report on what he was able to find out from other Libraries. He was asked to talk with the Benbrook Police about the law on concealed handguns and report his findings at the next meeting.

- B. Consider revised bid on AV Upgrade for meeting room.

A discussion was held on the best equipment to purchase for the upgrade. A Motion was made by Manny, second by Julie to accept the bid of \$22,840.20. Motion carried (unanimous).

C. Consider proposed budget for FY2013.

Mike gave his report on the budget and talked about some of the things he has been able to firm up. He asked everyone if they had something else they would like included. Robert asked Mike if he could check with the city about when they would expect the revenue to drop because of work on Hwy. 377. Manny would like to have a break down on what each employee would receive on their increase including medical and retirement. Aubra asked a question about "Due to drastic cuts in state funding, we may have Unexpected expenses in FY 2012/13." Mike explained about what expenses may come up. Robert mentioned he would like to have a model worked up to see the cost of having the consulting librarian made a full time position and would full time be a benefit to the library.

D. Other Old Business.

There was no other old business.

V. New Business

A. Consider Designating TexPool as the District's Fund for Frost Loan Payments.

After discussion it was decided to put this on hold until next month. Motion made by Corky, second by Robert, motion carried (unanimous).

B. Consider approving the development of a digital platform to host owned e-Content.

Steve presented the proposal to the Board concerning e-Content. He would like authority from the Board of Trustees to further explore the concept of developing a digital platform to host owned content, recruit partners and contact publishers directly to procure owned content. Most consortium members with Overdrive are not happy with the cost or benefits to the members. Robert wants us to be sure that we remember to keep the patron experience first. The board gave Steve the authority to proceed with gathering information on this. The Board will decide at a later time about whether to renew the Overdrive contract.

C. Other new business.

The next regular meeting will be held August 20, at 6:30.

VI. Public Comment

There was not any public comment.

VII. Adjournment

Having no other further business, motion Manny, second Julie, carried (unanimous) to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Aubra Gantt, Secretary