

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEE MEETING
July 17, 2017

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
Regular Meeting at 6:30 pm

Members Present: Roy "Corky" Baird; Robert Christensen; Carol Hafer; Anita Mitchell

Also Present: Steve Clegg; Kathy Ledford

- I. Call to order
The meeting was called to order at 6:38 p.m. by Robert Christensen, President.
- II. Approval of May 15, 2017 minutes and June 19th, 2017 minutes. Motion was made by Carol and seconded by Corky. Motion carried unanimously.

III. Reports

- A. Report by Library Director of notable activities including:

Candidacy filing in both Spanish and Vietnamese, will be run in local newspaper during the entire period applications are accepted, and requires translation services.

PC problems due to power spike.

Building issues: fire alarm panel, A/C systems, computer server, control for back door and code requirements, lawn services and parking concerns.

- B. Investment officer presented report of status of district's investments and TexPool statement as of June 30, 2017. Income has not exceeded expenses, but should pick up once Hwy 377 construction is complete. Report was given and Corky mentioned that we are open for suggestions if anyone could like to see the information in a different format.
- C. Treasurer presented report of financial status of the district as of June 30, 2017:

\$ 90,613.00	Sales tax
1,602.08	Royalties/concessions

485.10	
343.79	
3.33	Interest from Bank Account
903.37	Interest from TexPool
\$1,334.997.32	Current Investment Balance

Discussion followed regarding Treasurer's report.

IV. Old Business

There was no report on the Strategic Planning.

V. New Business discussion items:

2018 Preliminary Budget - possible items for consideration:

Prospective proposal of twelve new adult public access computers.

RFID featuring an automated book self-check station.

Website re-design making search box prominent.

Additional parking spaces.

Personnel resources - IT Specialist.

Supplemental bank account for librarian access to credit/debit cards. Library

Director to confer with auditors regarding proper controls and record keeping.

VI. Other New Business:

Discussion regarding changing to a non-resident library policy and the pros and cons involved.

Inventory - possibility of doing one -- effective to update data base and prepare for potential RFID project.

Discussion regard the usage of poster printer which costs roughly \$5 per poster

Twice a week summer events at the library attendance required utilizing the grass for parking.

VII. Adjournment

A motion was made by Anita, and seconded by Carol to adjourn at 7:56 p.m.