

**MINUTES**  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEE MEETING  
July 16, 2018  
Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
Regular Meeting at 6:30 pm

Members Present: Roy "Corky" Baird; Robert Christensen; Carol Hafer; Anita Mitchell

Also Present: Steve Clegg

**I. Call to order:**

The meeting was called to order at 6:30 p.m. by Robert Christensen.

**II. Approval of minutes:**

Approval of June 18, 2018 meeting minutes. Corky moved that minutes be accepted as is and Carol seconded the motion. Motion carried.

**III. Reports:**

- A. Report by Library Director of notable activities. Steve described the ALA meeting held in Louisiana, where he was able to talk with various vendors, including RFID dealers. (At a later time BLD will be requesting bids for RFID project.) Steve recommended that BLD Librarians be allowed to attend future ALA events.

The cabinet DVD player in the meeting room will not have to be replaced this summer, since it has been temporarily repaired. However, the lighting in meeting room should be next item to consider replacing.

Steve pointed out the Kathy Ledford Memorial plaque has been hung and Mr. Ledford came in to see it. An August 11th volunteer dinner will be another opportunity to showcase the plaque.

- B. Investment Officer, Corky reported a snapshot of June and this month also included (on page 2) July's amount from the state -- \$102K. TexPool interest in June was slightly over \$1,700.

- C. Carol Hafer gave the Treasurer's Report as follows:

Sales Tax	91,370.89
Grants/Donations/Gifts	00
Fines, Fees, Royalties & Gifts	1,478.36
Concession Income	464.00
MakerSpace Income	331.60
Interest from Bank Accounts	6.02
Interest from TexPool	<u>1,728.45</u>
Total Income	95,379.32
Total Expenses	(132,068.53)
Net Income	(36,689.21)
Bank Adj'd Balance + TexPool	1,320,650.46

No questions were forthcoming regarding the Treasurer's Report, but Steve interjected that June was a three pay period month and also the MetroPac annual fee of \$14K was paid.

**IV. Old Business:**

- A. Robert asked if there has been any public response to the fine policy. Steve explained that there was an additional favorable email, but no one has said anything face to face.

**V. New Business:**

- A. Consider resolution to open a bank account in the name of the Estate of Betty Ruth Blackburn on behalf of the Benbrook Library District in order to receive funds.

Steve contacted Cindy Kimberling of the CPA firm who manages BLD's accounting processes and she recommends the monies remain in the new account for 3 to 6 months. Discussion followed regarding which bank to utilize – Wells Fargo or Pinnacle and who will have access to it.

Corky made the motion that Library Director, Steve Clegg be authorized to establish a bank account in the name of the *Estate of Betty Ruth Blackburn, under EIN 83-6626693 on behalf of the Benbrook Library District*. Motion was seconded by Anita. Motion carried.

**VI. Public Comment:**

There was no public comment.

**VII. Adjournment:**

Corky made a motion that meeting be adjourned and Carol seconded the motion.