

BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES
June 7, 1999
Benbrook Senior Citizens Activity Center
1065 Mercedes Street
7:00 P. M.

Members Present:

Rick Heyser	Will Powers
Roxanne Hoyt	Ann Ziehe

Members Absent:

None

Also Present:

Andy Wayman
Jean Sherwin
Joe Sherwin

I. Call to Order

A. Establishment of Quorum

1. The meeting was called to order at 7:00 p.m.
2. A Quorum was present, and due notice had been published.

B. Minutes

The minutes of the meetings of the Board held on May 3, 1999 and May 24, 1999 were distributed. Will Powers suggested amending the May 24 minutes to read, under item II, "to accept the resignation of Tim Long from the Board of Trustees of the Benbrook Library District *effective June 7, 1999*" (italicized words added). Moved, seconded and carried that the minutes of May 3 be approved as distributed and that those of May 24 be approved as amended.

C. Announcements/Special Business

1. Job Listing

Rick Heyser has posted the job listing for Director of Library Services with the Texas State Library and Archives Commission Jobline. It will also be posted at the American Library Association annual conference.

2. Employer ID Number

The Board has obtained an Employer Identification number (EIN 75-2818890).

3. Collection of Revenue

The first Library District half-cent sales tax revenue will be collected in late October with such revenue forwarded to the District in December, 1999 by electronic transfer.

II. Old Business

A. Board Composition

Members of the Board voted by individual written secret ballot to elect the candidate to fill the position vacated by Tim Long. The applicant elected was **Jean Sherwin**. She will be sworn in as a member of the Board on July 5, 1999. Ms. Sherwin, having arrived at the meeting after the vote was taken, was informed of her election to the Board at that time. Applicants not elected will be informed of the Board's decision by the secretary by mail and by subsequent phone call. They will be encouraged to continue their interest and participation in Library District planning by possibly using their excellent qualifications in an advisory capacity to the Board.

B. Committee Reports

1. By-laws

No report at this time.

2. Public Survey

The Board received from David Gattis, Assistant City Manager, City of Benbrook, information in chart and map form relating to projections of

population by planning area in Benbrook through the year 2015+. This information will assist the Board in evaluating library needs.

3. Finance

A report was made to the committee by Rick Heyser: according to Bob Bearden in the State Comptroller's Office, a "special purpose district" such as the Benbrook Library District does not have to solicit bids for banking purposes. Roxanne Hoyt will ask the three Benbrook banks to submit to the Board pertinent information in written form. This will be presented at the July 5 meeting, at which time the Board will decide which bank will best serve its needs.

4. Grants

The Board must determine a plan to enable it to pursue other avenues of interim funding, e.g. a bank loan, if the Establishment Grant is not awarded to this District.

III. New Business/Action Items

A. Building Committee

A Building Committee will be formed to begin the site selection process. The Board will invite Ron Rainey, Director of the Economic Development Corporation, to the July 5 meeting to present information on what sites might be available within the city.

B. Citizen Advisory Committees

Committees can be formed composed of interested Benbrook citizens who volunteer to research and present to the Board information relating to community needs, site selection, technology, etc. The applicants who were not chosen to become a member of the Board would be excellent persons to contact to serve on such committees.

C. Public Relations

Secretary Ann Ziehe will contact the two Benbrook newspapers to request each to run an article with information relating specifically to the Library District. The current Benbrook Public Library is well covered by these papers. As the Board carries out its duties, the information on the process of beginning a new public library can be presented to the public in this manner.

D. Compensation

These are requested agenda items for discussion at the July 5 meeting: (1) compensation for the members of the Board of Trustees; (2) compensation for travel expenses for interviewees for Director of Library Services.

E. Legal and Financial Representation

The Board will consider obtaining an attorney and an accountant (voluntary, if possible) to offer counsel for future decisions.

F. Invocation

Since Tim Long, who was responsible for the invocation, has resigned from the Board, Ann Ziehe volunteered to offer the invocation.

IV. Public Comment

There were no comments from the public in attendance.

V. Adjournment

There being no further business, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Ann K. Ziehe, Secretary