

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
June 11, 2007

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Roy Baird
- Manny Gonzalez

Members Absent:

Jean Sherwin

Also Present:

- Mike Baldwin
- Helen Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published.

II. Swearing in of the Newly Elected Trustee

Jean Sherwin was not present at the meeting. Mike Baldwin will contact Jean.

III. CONSIDERATION OF THE MINUTES

The minutes of the meeting of the Board held on May 14, 2007 were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written.

IV. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for May 2007, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

May 2007 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$114,413.73	\$467,678.90
Total Expenses	\$35,264.93	\$290,725.02
Total Income - Total Expenses	\$79,148.80	\$176,953.88
Investment Interest	\$7,728.09	
Current Investment Balance	\$1,771,112.15	
Current Checking Acct. Balance	\$41,944.15	
Curr. Invest. Bal. + Curr. Bank Bal.	\$1,848,209.70	

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF May 31, 2007:

Beginning Balance	\$1,733,384.06
Total Deposits	\$100,000.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$7,728.09
Current Balance	\$1,771,112.15
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$1,646,112.15

V. Old Business

A. Library Facility

Construction is ongoing. No other issues.

B. Other Old Business

No other old business

VI. New Business

A. Consider budget amendment to create an online services item of \$3,044 to be transferred from

contingency.

Motion made (Bakke) second (Gonzalez) passed unanimously to create an online services item and to transfer the money from the contingency line item.

B. Consider of a contract for library shelving and furniture

Motion was made (Baird) second (Gonzalez) carried (unanimous) to accept the bid for the shelving from Library Design Systems, Inc for the amount of \$16,939.00. A motion was made (Bakke) second (Baird) carried (unanimously) to accept a sole source award for matching furniture from Library Design Systems for the amount of \$38,376.00. Library Design System has provided a letter stating they are a sole source provider for this furniture.

C. Consideration of a contact for a security system.

Motion was make by (Baird) second (Gonzalez) passed unanimously to accept the bid for the security system from EBM for the amount of \$14,380.22.

D. Presentation of NTRLS Library Board Member of the year to Rick Heyser

The library board offers its congratulations to Rick Heyser and expressed gratitude to Rick for all his hard work and efforts on behalf of the Benbrook Library District.

E. Consider moving the July board meeting to July 16, 2007

The board agrees to change the next meeting to July 16, 2007.

F. Other New business

No other new business.

VII. PUBLIC COMMENT

No public comment

VIII. ADJOURNMENT

There being no further business, motion (Gonzalez), second (Bakke), carried (unanimous) to adjourn the meeting at 6:45p.m.

Respectfully submitted,

Julie Bakke, Secretary