

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
June 9, 2008

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6: 15 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Jean Sherwin
- Roy Baird
- Manny Gonzalez

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:15 p.m. A quorum was present and due notice had been published

II. Election of Officers

Motion (Baird) second (Gonzalez) carried unanimously to continue with the current officers till the end of the fiscal year.

III. CONSIDERATION OF THE MINUTES

The minutes of the meeting of the Board held on May 12, 2008, were distributed. Motion (Gonzalez), second (Sherwin), carried (unanimous) that the minutes be approved as written

IV. Reports

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for May 2008, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

May 2008 SUMMARY:

| | Month: | Fiscal YTD: |
|------------------------------|-------------|---------------|
| Total Income | \$73,338.83 | \$482,3113.36 |
| Total Expenses | \$44,520.24 | \$326,205.81 |
| Total Income- Total Expenses | \$28,818.59 | \$155,907.55 |

Investment Interest \$1568.44

Current Investment Balance \$811,115.83

Current Checking Acct. Balance \$35,911.50

Curr. Invest. Bal. + Curr. Bank Bal. \$854,380.38

C. INVESTMENT OFFICER

TEXPOOL INVESTMENT SUMMARY AS OF May 31, 2008:

| | |
|----------------------------------|--------------|
| Beginning Balance | \$809,547.39 |
| Total Deposits | \$00.00 |
| Total Withdrawals | \$00.00 |
| Total Monthly Interest | \$1568.44 |
| Current Balance | \$811,115.83 |
| Earmarked as "Reserve Fund" | \$125,000.00 |
| Earmarked for Building Expansion | \$686,115.83 |

V. Old Business

A. Library Facility

Baldwin updated the board on the final construction details. Landscaping has started.

B. Adjust trustee reimbursement from \$50 to \$49 per month

Motion was made (Bakke) second (Sherwin) passed (unanimously) to change the trustee reimbursement from \$50 to \$45 per month

C. Other Old business

No other old business

VI. New Business

A. Consider purchase of EnvisionWare PC management software.

Motion was made (Gonzalez) second (Baird) passed (unanimously) to purchase the EnvisionWare software for \$9915.00

B. Budget adjustment

Motion was made (Bakke) second (Sherwin) passed (unanimously) to accept the budget adjustment as written

C. Consider applications for appointment to the board

One application was received for the trustee position. Interview will be held at the next meeting.

D. Other new business

No other new business..

VII. PUBLIC COMMENT

No public comment

VIII. ADJOURNMENT

Having no further business, motion (Bakke), second (Gonzalez), carried (unanimous) to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Julie Bakke, Secretary