

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
June 15, 2009

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:30 P. M.

Members Present:

- Rick Heyser
- Julie Bakke
- Roy Baird
- Robert Christensen

Members Absent:

- Manny Gonzalez

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. A quorum was present and due notice had been published

II. Consideration of the minutes

The minutes of the meeting of the Board held on May 18, 2009, were distributed. Motion (Christensen), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during May 2009, including meetings attended, district business conducted and financial transactions

Baldwin submitted the Library Director's Report for May 2009, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's reports

B. Investment Officer, Board of Trustees, Report of status of the District's investments as of

TEXPOOL INVESTMENT SUMMARY AS OF May 31, 2009:

Beginning Balance	\$912,825.69
Total Deposits	\$0.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$335.41
Current Balance	\$913,161.10
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$663,161.10

C. Treasurer, Board of Trustees, Report of financial status of the Districts as of May 31, 2009; including income, expenditures, bank statements and TexPool Account

May 2009 Summary:

	Month:	Fiscal YTD:
Total Income	\$69,831.50	\$563,121.77
Total Expenses	\$47,987.48	\$421,777.15
Total Income - Total Expenses	\$21,844.02	141,344.62
Investment Interest	\$335.41	
Current Investment Balance	\$913,161.10	
Current Checking Acct. Balance	\$56,165.25	
Curr. Invest. Bal. + Curr. Bank Bal.	\$969,326.35	

IV. Old Business

A. Consider marquee Signage for Advertising Library Programming

Baldwin brought to the board estimates for various types of marquee signage for the purpose of advertising library programming. Due to cost constraints, the idea is tabled for the foreseeable future.

B. Other old business

No other old business

V. New Business

A. Consider wireless laptop policy

Discussion was held regarding the wireless laptop policy. Board requested the policy be reviewed by the library district's attorney before further action.

B. Review Board Officers' Duties

Discussion was held reviewing the board officers' duties. The discussion was tabled and will be reviewed again at next months meeting.

C. Suggest new items for FY 2009/10 budget

The board discussed strategies for developing the next budget for the FY 2009/10. Baldwin is asked to poll other comparable libraries in the area for their plans. He is also asked to develop the budget based on the most recent months of revenue and decrease from previous years to help project the next FY revenue.

D. Other new business

VI. Public Comment

No public comment

VII. ADJOURNMENT

Having no further business, motion (Bakke), second (Baird), carried (unanimous) to adjourn the meeting at 7:13 p.m.

Respectfully submitted,

Julie Bakke, Secretary