

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
June 21, 2010

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 P. M.

Members Present:

- Rick Heyser • Julie Bakke Manny Gonzalez
- Roy Baird • Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published

II. Consideration of the minutes

The minutes of the meeting of the Board held on May 10, 2010, were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during May 2010, including meetings attended, district business conducted and financial transactions

Baldwin submitted the Library Director's Report for May 2010, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's report

B. Investment Officer, Board of Trustees, Report of status of the District's investments as of May 31, 2010

TEXPOOL INVESTMENT SUMMARY AS OF May 31, 2010:

Beginning Balance	\$997,493.17
Total Deposits	\$26,200.00
Total Withdrawals	\$23,072.99
Total Monthly Interest	\$164.95
Current Balance	\$1,023,858.12
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$773,858.12

C. Treasurer, Board of Trustees, Report of financial status of the Districts as of May 31, 2010; including income, expenditures, bank statements and TexPool Account

May 2010 Summary:

	Month:	Fiscal YTD:
Total Income	\$76,245.39	\$501,181.37
Total Expenses	\$33,721.38	\$409,288.29
Total Income - Total Expenses	\$42,524.01	\$48,489.35
Investment Interest	\$164.95	
Current Investment Balance	\$1,023,858.12	
Current Checking Acct. Balance	\$33,342.76	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,057,200.88	

IV. Old Business

A. Consider the results of public survey

The board discussed the results of the public survey. The top reported area for change was to increase the hours the library is open. We also discussed the computer usage and how the computers are utilized. We discussed ways to improve the response rate for the survey.

B. Other Old Business

No other old business

V. New Business

A. Director's proposal for extended hours

Baldwin presented options for staffing for the immediate increase in hours (staying open until 5 on Fridays and until 6 on Saturdays). Motion (Gonzalez) second (Bakke) passed unanimously to accept both option A and B for optimal staff coverage.

B. Consider draft of new strategic plan

The board discussed the first draft of the strategic plan for 2011-2015. No action taken at this time.

C. Other new business

The next meeting will be held on July 26, 2010.

VI. Public Comment

No public comment

VII. ADJOURNMENT

Having no further business, motion (Gonzalez), second (Bakke), carried (unanimously) to adjourn the meeting at 6:52 p.m.

Respectfully submitted,

Julie Bakke, Secretary