

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
March 21, 2011

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 P. M.

Members Present:

- Rick Heyser • Julie Bakke Manny Gonzalez
- Roy Baird • Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice was published

II. Consideration of the minutes

The minutes of the meeting of the Board held February 21, 2011 were distributed. Motion (Gonzalez), second (Christensen), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during February 2011 described meetings attended, district business conducted and financial transactions.

Baldwin submitted the Library Director's Report for February 2011, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's report

B. Investment Officer, Board of Trustees, Report of status for the District's investments as of February 28, 2011

TEXPOOL INVESTMENT SUMMARY AS OF February 28, 2011:

Beginning Balance	\$1,180,119.39
Total Deposits	\$99,290.00
Total Withdrawals	\$40,000
Total Monthly Interest	\$129.76
Current Balance	\$1,140,249.15
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$890,249.15

C. Treasurer, Board of Trustees, Report of financial status for the District as of February 28, 2011; including income, expenditures, bank statements and TexPool Account

February 2011 Summary:

	Month:	Fiscal YTD:
Total Income	\$91,916.13	\$413,702.79
Total Expenses	\$40,305.89	\$206,347.52
Total Income - Total Expenses	\$51,610.24	\$207,355.27
Investment Interest	\$129.76	
Current Investment Balance	\$1,140,249.15	
Current Checking Acct. Balance	\$101,447.44	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,241,696.59	

IV. Old Business

A. Consider suggestions for additional staff and equipment.

Motion was made (Bakke) second (Christensen) passed unanimously to add a full time assistant director, add a half-time library assistant and add a half time

page for the summer. Motion was made (Baird) second (Gonzales) passed unanimously to add additional money to the budget for audio books -CD \$2000, and to purchase AV equipment not to exceed \$5600 and fair market value. The other items on the list will be tabled until the next meeting.

B. Other Old Business

No other old business

V. New Business

A. Consider Library Director's request to attend the Texas Library Association Annual Conference.

Motion (Gonzalez) second (Baird) passed unanimously to approve the request.

B. Consider proposed policy regarding children in the library

Discussion held. Tabled until the next meeting.

C. Other new business

Next meeting will be held April 18, 2011

VI. Public Comment

No public attending the meeting

VII. ADJOURNMENT

Having no further business, motion (Bakke), second Gonzalez), carried (unanimously) to adjourn the meeting at 6:55 p.m.

Respectfully submitted,

Julie Bakke, Secretary