

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 18, 2009

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:30 P. M.

Members Present:

- Rick Heyser • Julie Bakke • Manny Gonzalez
- Roy Baird • Robert Christensen

Also Present:

- Mike Baldwin
- Helen Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. A quorum was present and due notice had been published

II. Approve Resolution No. 2009-05, Certifying the results of the May 9, 2009 election

Motion (Bakke) second (Gonzalez) passed unanimously to certify the results of the May 9, 2009 election, electing Julie Bakke, Roy C. "Corky" Baird and Robert Christensen to the board of the Benbrook Library district.

III. Swearing in of the newly elected board members

The board went into recess at 6:33 for the swearing in of the newly elected board members. Board resumed the meeting at 6:39. The board would like to thank Helen Baldwin for her service of swearing in the board members.

IV. Election of Board Officers

Motion (Gonzalez) second (Baird) passed (unanimously) to retain the current board positions. The positions are as follows: President: Rick Heyser; Secretary: Julie Bakke; Treasurer: Manny Gonzalez; Investment officer: Corky Baird; Information and technology officer: Robert Christensen.

V. Consideration of the minutes

The minutes of the meeting of the Board held on April 27, 2009, were distributed. Motion (Gonzalez), second (Christensen), carried (unanimous) that the minutes be approved as written

VI. Reports

- A. Library Director's Report of his business activities for the District during April 2009, including meetings attended, district business conducted and financial transactions

Baldwin submitted the Library Director's Report for April 2009, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's reports

- B. Investment Officer, Board of Trustees, Report of status of the District's investments as of

TEXPOOL INVESTMENT SUMMARY AS OF April 30, 2009:

Beginning Balance	\$935,537.51
Total Deposits	\$0.00
Total Withdrawals	\$23,072.99
Total Monthly Interest	\$361.17
Current Balance	\$912,825.69
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$662,825.69

- C. Treasurer, Board of Trustees, Report of financial status of the Districts as of April 30, 2009; including income, expenditures, bank statements and TexPool Account

April 2009 Summary:

	Month:	Fiscal YTD:
Total Income	\$53,846.20	\$493,290.27
Total Expenses	\$55,710.78	\$373,789.67
Total Income - Total Expenses	\$-1864.58	119,500.60
Investment Interest	\$361.17	

Current Investment Balance \$912,825.69
Current Checking Acct. Balance \$29,717.25
Curr. Invest. Bal. + Curr. Bank Bal. \$946,040.01

VII. Old Business

A. Consider Vacation and Family leave Policy

Motion made (Bakke) second (Gonzalez) motion passed (unanimously) to accept the vacation and family leave policy as written with the deletion of the paragraph in red (deleted: In order to simplify record keeping and to ensure accuracy, vacation time may not be taken in blocks of less than four hours)

B. Other old business

No other old business

VIII. New Business

A. Consider changing the time of the meeting from 6:00 to 6:30

Motion made (Baird) second (Christensen) passed unanimously to change the time of the meeting to 6:30.

IX. Public Comment

No public comment

X. ADJOURNMENT

Having no further business, motion (Bakke), second (Gonzalez), carried (unanimous) to adjourn the meeting at 7:02 p.m.

Respectfully submitted,

Julie Bakke, Secretary