

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
November 15, 2010

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

Members Present:

- Rick Heyser      • Julie Bakke      Manny Gonzalez
- Roy Baird      • Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice was published

II. Consideration of the minutes

The minutes of the meeting of the Board held October 18, 2010 were distributed. Motion (Baird), second (Gonzalez), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during October 2010 described meetings attended, district business conducted and financial transactions.

Baldwin submitted the Library Director's Report for October 2010, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's report

B. Investment Officer, Board of Trustees, Report of status for the District's investments as of October 31, 2010

TEXPOOL INVESTMENT SUMMARY AS OF October 31, 2010:

Beginning Balance	\$1,077,748.82
Total Deposits	\$8,000.00
Total Withdrawals	\$23,072.99
Total Monthly Interest	\$185.12
Current Balance	\$1,062,860.95
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$812,860.95

C. Treasurer, Board of Trustees, Report of financial status for the District as of October 31, 2010; including income, expenditures, bank statements and TexPool Account

October 2010 Summary:

	Month:	Fiscal YTD:
Total Income	\$66,931.90	\$66,931.90
Total Expenses	\$76,910.82	\$76,910.82
Total Income - Total Expenses	\$-9,978.92	\$-9,978.92
Investment Interest	\$185.12	
Current Investment Balance	\$1,062,860.95	
Current Checking Acct. Balance	\$56,935.70	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,119,796.65	

IV. Old Business

A. Consider an addendum to the districts purchasing policy

Tabled awaiting a response from library district attorney

B. Consider a policy for trustee access to library personnel information

Tabled awaiting a response from library district attorney

C. Other old business

No other old business

V. New Business

A. Consider changing employee health care benefits under the new contract approved by the City of Benbrook

Motion (Baird) second (Bakke) passed (unanimously) to accept the plan adopted by the City of Benbrook; minus the cafeteria plan; as the health plan for the Benbrook Library District employees effective November 1, 2010

B. Other new business

Next meeting will be held December 13 if necessary

VI. Public Comment

No public comment

VII. ADJOURNMENT

Having no further business, motion (Bakke), second (Christensen), carried (unanimously) to adjourn the meeting at 6:30 p.m.

Respectfully submitted,

Julie Bakke, Secretary