

**MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 4, 1999**

Benbrook Senior Citizens Activity Center
1065 Mercedes Street
Benbrook, Texas 76126
6:30 P. M.

MEMBERS PRESENT:

Rick Heyser	Will Powers
Roxanne Hoyt	Ann Ziehe
Jean Sherwin	

MEMBERS ABSENT:

None

ALSO PRESENT:

Carroll Larson

I. CALL TO ORDER

A. ESTABLISHMENT OF QUORUM

The meeting was called to order at 6:30 p. m. A quorum was present and due notice had been published.

B. INVOCATION - Ann Ziehe

C. ANNOUNCEMENTS/SPECIAL BUSINESS

None.

D. CONSIDERATION OF MINUTES

[Minutes of the August 31, 1999 meeting, listed on the agenda for consideration, had been approved as distributed at the September 13 meeting.]

The minutes of the meeting of the Board held on September 7, 1999, were distributed. Moved (RH), seconded (WP) and carried (unanimous) that these minutes be approved as distributed. The minutes of the September 9, 1999 meeting were distributed. Moved (RH), seconded (WP) and carried (unanimous) that these minutes be approved as distributed.

The minutes of the September 13, 1999 meeting were distributed. Moved (WP), seconded (RH) and carried (unanimous) that these minutes be approved as distributed.

II. OLD BUSINESS

A. BANK LOAN

Questions concerning the \$10,000 loan from Texas Bank to the District have been resolved with the assistance of Analeslie Muncy. RH will deliver to the bank the requested copy of the minutes of the meeting wherein the Board approved application for the loan.

[Entered into the minutes: Ron Rainey on behalf of the Benbrook Economic Development Corporation offered the possibility of a loan to the District at no interest. The Board will send a letter of thanks to Mr. Rainey for the EDC's kind offer, but will not consider another loan at this time since it is receiving a loan from Texas Bank.]

B. OTHER OLD BUSINESS

None.

III. NEW BUSINESS

A. COMMUNITY SURVEY

The Board heard a presentation by Mr. Raymond Turco of Raymond Turco and Associates, a public opinion research company, concerning the possibility of performing a survey of Benbrook citizens on behalf of the District. The information gathered would facilitate planning the new library to the greatest benefit of all the residents of Benbrook. The survey would be based on 400 completed interviews gathered from a random sampling of approximately 4,000 calls. Heyser will meet with Mr. Turco to determine several possible formats for the survey at different prices. This will be further considered at the Board meeting on November 1, 1999, and the survey will commence in early November, if approved.

B. BUILDING COMMITTEE

Moved (RH), seconded (WP) and carried (unanimous) that this committee be established composed of the following:

Board members: Heyser and one other to be decided;

Citizen advisors: Dave Gattis, Victor Garcia, Bob Pesce and Robert Christensen; and the Director of Library Services

C. LIBRARY GRANT

Pursuant to receiving the Establishment Grant, moved (RH), seconded (WP) and carried (unanimous) to pass the resolution received from the State of Texas establishing the Benbrook Library District.

D. MEETING DATES

The Board discussed the possibility of holding a second regularly scheduled meeting every month. The consensus was to continue with one regularly scheduled meeting on the first Monday of each month, with other meetings called as needed.

E. OTHER NEW BUSINESS

None.

IV. PUBLIC COMMENT

Carroll Larson related the public perception that the Board is progressing too slowly, and that little is being accomplished.

V. EXECUTIVE SESSION PURSUANT TO SEC.551.074, GOVERNMENT CODE, DELIBERATION REGARDING PERSONNEL MATTERS: DIRECTOR OF LIBRARY SERVICES AND REAL PROPERTY: SITE SELECTION

The Board went into Executive Session at 7:18 p.m. to discuss personnel matters; the decision was made to offer to Mr. Michael Baldwin the position of Director of Library Services. The Board also discussed possible sites for the new Library; no action was taken. The Board came out of this session at 8:32 p.m.

VI. ADJOURNMENT

There being no further business, moved (RH), seconded (WP), and carried (unanimous) that the meeting be adjourned at 8:33 p.m.

Respectfully submitted,

Ann K. Ziehe, Secretary