

**MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 14, 2002**

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:30 P. M.

MEMBERS PRESENT:

Manny Gonzalez	Jean Sherwin
Rick Heyser	Ann Ziehe
Bob Olmstead	

MEMBERS ABSENT:

None

ALSO PRESENT:

Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. A quorum was present and due notice had been published.

II. INVOCATION - Ann Ziehe

III. CONSIDERATION OF MINUTES

The minutes of the meeting of the Board held on September 09, 2002 were distributed. Motion (Gonzalez), second (Olmstead), carried (unanimous) that the minutes be approved as distributed.

IV. REPORTS

A. LIBRARY DIRECTOR

Baldwin submitted the *Library Director's Report for September, 2002*, in which he highlighted milestones and attainments of the Benbrook Public Library during the month of September. The Library Director's monthly reports are available to the public in the Director's office at the Library. He also mentioned that the Friends of the Benbrook

Public Library will sponsor the annual Volunteer Appreciation Dinner on November 18 at Green Oaks Inn.

B. TREASURER, BOARD OF TRUSTEES

1. SEPTEMBER, 2002 SUMMARY:

	Month:	Fiscal YTD:
Total Income	52,285.27	573,471.70
Total Expenses	22,425.80	442,498.97
Total Income - Total Expenses		130,972.73
Investment Interest	667.97	
Current Investment Balance		444,169.43
Current Checking Acct. Balance	86,552.81	
Curr. Invest. Bal. + Curr. Bank Bal.		530,722.24

2. At least \$30,000.00 will be transferred to the Texpool investment account.

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF (DATE):

Beginning Balance	417,501.48
Total Deposits	26,000.00
Total Withdrawals	0.00
Total Monthly Interest	667.97
Current Balance	444,169.45
Earmarked as "Reserve Fund"	125,000.00
Earmarked for Building Expansion	319,169.45

V. OLD BUSINESS

A. FUND RAISING

1. Grant - Baldwin has submitted a grant request to NTRLs to do planning for fund raising for the building program.
2. "Fair" - Sherwin brought up the possibility of raising funds for expansion by means of staging a carnival or fair-type event on the grounds of the Library in the spring or early summer. She will further investigate the possibility and what it might entail.

B. OTHER OLD BUSINESS

The City might partner with the District to help maintain the Library grounds and has offered to do an evaluation of the Library's sprinkler system.

VI. NEW BUSINESS

A. CHILDREN'S PROGRAMS

The librarians will look into the possibility of an ongoing program in which classes from Benbrook Elementary would occasionally walk over to the Library on a sort of "field trip" to view exhibits, etc.

B. OTHER NEW BUSINESS

Baldwin will investigate to see whether a set of current textbooks might be loaned to the Library by the Fort Worth ISD.

VII. PUBLIC COMMENT - Opportunity to express concerns/comments to the Board

There were no members of the public in attendance.

VIII. ADJOURNMENT

There being no further business, motion (Olmstead), second (Gonzalez), carried (unanimous) to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Ann K. Ziehe, Secretary