

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
October 9, 2006

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

MEMBERS PRESENT:

- Rick Heyser
- Julie Bakke
- Jean Sherwin
- Manny Gonzalez

MEMBERS ABSENT:

- None

ALSO PRESENT:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published.

II. Consideration of the Minutes

The minutes of the meetings of the Board held on September 11, September 20, and September 28, 2006 were distributed. Motion (Gonzalez), second (Sherwin), carried (unanimous) that the minutes be approved as written.

III. REPORTS

A. LIBRARY DIRECTOR

Baldwin submitted the Library Director's Report for September 2006, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff during those months. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, [www.benbrooklibrary.org](http://www.benbrooklibrary.org), along with Board of Trustees meeting minutes and recent Treasurer's reports.

B. TREASURY REPORT

September 2006 SUMMARY:

	Month:	Fiscal YTD:
Total Income	\$41,935.45	\$587,560.93

Total Expenses	\$20,274.16	\$425,376.96
Total Income - Total Expenses	\$21,661.29	\$162,183.97
Investment Interest	\$2857.51	
Current Investment Balance	\$674,517.09	
Current Checking Acct. Balance	\$40,484.30	
Curr. Invest. Bal. + Curr. Bank Bal.	\$715,001.39	

C. INVESTMENT OFFICER, BOARD OF TRUSTEES

TEXPOOL INVESTMENT SUMMARY AS OF May 31, 2006:

Beginning Balance	\$651,659.58
Total Deposits	\$20,000.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$2857.51
Current Balance	\$674,517.09
Earmarked as "Reserve Fund"	\$125,000.00
Earmarked for Building Expansion	\$549,517.09

IV. OLD BUSINESS

A. Appointment a trustee to fill the vacant trustee position

Discussion was held regarding the applicants for the vacant trustees position. The board would like to thank everyone who applied and interviewed. All the candidates were very strong and would bring a variety of strengths to the board. Motion was made (Gonzalez) second (Bakke) passed (unanimously) to appoint Roy Baird to fill the vacant trustee position. The new trustee will be installed at the next regular meeting.

B. Library Facility

No action was necessary on the library facility.

C. Approve Frost Bank construction loan contract

The loan documents were not ready at this time. An additional meeting will be posted to approve the loan contract. The agenda item was tabled. No action taken.

D. Budget Adjustment

Motion was made (Sherwin) second (Gonzalez) passed (unanimously) to accept the budget adjustment as presented.

E. Other Old Business

No other old business.

V. NEW BUSINESS

A. Review and amend as appropriate the library director's evaluation document

Item was tabled at this time

B. Approve audit proposal for FY05/06

Motion was made (Bakke) second (Gonzales) passed (unanimously) to accept Kirk & Richardson to perform the annual audit for a fee not to exceed \$5015.00.

C. Approve LoneStar grant contract for 2007

Motion was made (Heyser) second (Gonzalez) passed (unanimously) to accept the grant for the sum of \$3362.00.

D. Other New business

VI. PUBLIC COMMENT –

No public comment.

VII. ADJOURNMENT

There being no further business, motion (Bakke), second (Gonzalez), carried (unanimous) to adjourn the meeting at 6:45p.m.

Respectfully submitted,

Julie Bakke, Secretary

MINUTES  
BENBROOK LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
October 16, 2006

Benbrook Public Library  
1065 Mercedes Street  
Benbrook, Texas 76126  
6:00 P. M.

MEMBERS PRESENT:

- Rick Heyser
- Julie Bakke
- Jean Sherwin

MEMBERS ABSENT:

- Manny Gonzalez

ALSO PRESENT:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice had been published.

II. NEW BUSINESS

A. Approval of loan agreement with Frost Bank

Discussion was held and motion was made (Bakke) second (Sherwin) passed (unanimously) to accept resolution 101606-01 as written to authorize a loan with Frost Bank for the library district's expansion project.

III. PUBLIC COMMENT

- A. No public comment.

IV ADJOURNMENT

- B. There being no further business, motion (Bakke), second (Gonzalez), carried (unanimous) to adjourn the meeting at 6:04p.m.

Respectfully submitted,

Julie Bakke, Secretary