

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 18, 2010

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
6:00 P. M.

Members Present:

- Rick Heyser • Julie Bakke Manny Gonzalez
- Roy Baird •

Members Absent

- Robert Christensen

Also Present:

- Mike Baldwin

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. A quorum was present and due notice was published

II. Consideration of the minutes

The minutes of the meeting of the Board held September 20, 2010 were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during September 2010 described meetings attended, district business conducted and financial transactions.

Baldwin submitted the Library Director's Report for September 2010, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's report

- B. Investment Officer, Board of Trustees, Report of status for the District's investments as of September 30, 2010

TEXPOOL INVESTMENT SUMMARY AS OF September 30, 2010:

Beginning Balance	\$1,037,557.11
Total Deposits	\$40,000.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$191.71
Current Balance	\$1,077,748.82
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$827,748.82

- C. Treasurer, Board of Trustees, Report of financial status for the District as of September 30, 2010; including income, expenditures, bank statements and TexPool Account

September 2010 Summary:

	Month:	Fiscal YTD:
Total Income	\$65,790.32	\$777,469.64
Total Expenses	\$38,522.04	\$504,216.90
Total Income - Total Expenses	\$46,191.71	\$586,408.61
Investment Interest	\$191.71	
Current Investment Balance	\$1,077,748.82	
Current Checking Acct. Balance	\$57,765.21	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,135,514.03	

IV. Old Business

- A. Other old business

No other old business

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IV. Old Business

A. Other old business

No other old business

V. New Business

- A. Consider a budget adjustment to the FY 2009/10 budget of \$1727.00

Motion made (Bakke) second (Baird) passed unanimously to accept the budget amendment as written.

- B. Consider a planning process for acquisition of additional land

The board has requested Robert Christensen, Ron Rainey and Mike Baldwin to form a committee to investigate the possibility of purchasing property adjacent to the current BLD property.

- C. Consider an addendum to the district purchasing policy

Tabled, asking for library's attorney opinion.

- D. Consider trustee access to library personnel information

Discussion was held regarding trustee access to library personnel health insurance information. Motion (Heyser) second (Gonzalez) passed unanimously to request an opinion from the library district attorney.

- E. Other new business

No other new business

VI. Public Comment

No public comment

VII. ADJOURNMENT

Having no further business, motion (Bakke), second (Baird), carried (unanimously) to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Julie Bakke, Secretary