

MINUTES
BENBROOK LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 24, 2011

Benbrook Public Library
1065 Mercedes Street
Benbrook, Texas 76126
Work session at 5:30 Regular meeting at 6:00 P. M.

Members Present:

- Julie Bakke
- Manny Gonzalez
- Roy Baird
- Robert Christensen

Also Present:

- Mike Baldwin
- Steve Clegg
- Anita Mitchell

Absent

- Rick Heyser

I. CALL TO ORDER

The meeting was called to order at 6:24 p.m. A quorum was present and due notice was published. The board thanks Andy Wayman for his informative presentation during the work session regarding upcoming development in Benbrook.

II. Consideration of the minutes

The minutes of the meeting of the Board held August 22, 2011 and September 19, 2011 were distributed. Motion (Gonzalez), second (Baird), carried (unanimous) that the minutes be approved as written

III. Reports

- A. Library Director's Report of his business activities for the District during September 2011 described meetings attended, district business conducted and financial transactions.

Baldwin submitted the Library Director's Report for September 2011, in which he highlighted milestones and attainments of the Benbrook Public Library as well as activities of the staff. The Library Director's monthly reports are available to the public in the Director's office at the Library. They are also available online at the District's website, www.benbrooklibrary.org, along with Board of Trustees meeting minutes and recent Treasurer's report

- B. Investment Officer, Board of Trustees, Report of status for the District's investments as of September 30, 2011

TEXPOOL INVESTMENT SUMMARY AS OF September 30, 2011:

Beginning Balance	\$1,422,721.68
Total Deposits	\$45,000.00
Total Withdrawals	\$0.00
Total Monthly Interest	\$110.68
Current Balance	\$1,467,832.36
Earmarked as "Reserve Fund"	\$250,000.00
Earmarked for Building Expansion	\$1,217,832.36

- C. Treasurer, Board of Trustees, Report of financial status for the District as of September 30, 2011; including income, expenditures, bank statements and TexPool Account

September 2011 Summary:

	Month:	Fiscal YTD:
Total Income	101,839.35	\$1,118,696.63
Total Expenses	\$80,992.88	\$507,496.46
Total Income - Total Expenses	\$20,846.47	\$611,200.17
Investment Interest	\$110.68	
Current Investment Balance	\$1,467,832.36	
Current Checking Acct. Balance	\$34,096.20	
Curr. Invest. Bal. + Curr. Bank Bal	\$1,501,928.56	

IV. Old Business

- A. Consider the background checks for staff, board and volunteers.

Discussion held. Tabled pending attorney input.

B. Other Old Business

No other old business

V. New Business

A. Approve Director's employment contract for fiscal 2011/2012

Motion (Bakke) second (Baird) passed unanimously to accept the employment contract as written

B. Other new business

Next meeting will be November 21, 2011

VI. Public Comment

Anita Mitchell requested the board consider slant shelving and a standing catalogue computer in the childrens area. The board requested Mike to look into the requests and report back next meeting.

VII. ADJOURNMENT

Having no further business, motion (Baird), second (Gonzalez), carried (unanimously) to adjourn the meeting at 7:05 p.m.

Respectfully submitted,

Julie Bakke, Secretary