



BLD Board Special Meeting

Benbrook Library District

Monday, July 14, 2025 at 7:00 PM CDT to Monday, July 14, 2025 at 8:00 PM CDT

1065 Mercedes Street

Agenda

I. Call to Order

II. Public Comment

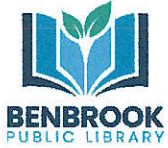
Texas Government Code Section 551.007 mandates that a governmental body allows a citizen to speak only regarding items on an agenda. Citizen comments are limited to 2 minutes.

III. New Business

A. Executive Session pertaining to real property issues: Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.072

IV. Adjournment

If discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code chapter 551 subchapters D&E, or Texas Government Code section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



MINUTES
BOARD OF TRUSTEES
BENBROOK LIBRARY DISTRICT
1065 Mercedes Street Benbrook, Texas

July 14, 2025

Open to the Public

Special Meeting: 7:00 P.M.

Board of Trustees Members Present: Carol Hafer; Christina Watson; Larry Vickers

Also Present: Erica Richardson, Executive Director

Others Present: None

- I. **Call to Order** - Carol called this regular board meeting to order at 7:05 p.m.
- II. **Public Comment** - Texas Government Code Section 551.007 mandates that a governmental body allows a citizen to speak only in regard to items on an agenda. Citizen comments are limited to 2 minutes.
- III. **New Business**
 - A. Executive Session pertaining to real property issues *Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.072*

Carol called to move into executive session at 7:07 p.m.
Carol called to move out of executive session at 7:37 p.m.
- VI. **Adjournment**

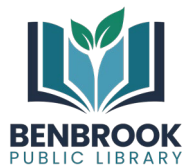
Christina moved to adjourn this special board meeting. Carol seconded the motion, and the ayes confirmed motion approval. This special board meeting adjourned at 7:38 p.m.

A handwritten signature in blue ink that reads "Christina Watson".

Reviewed/Corrected/Approved

~~Denise Smith, Board Secretary~~

Christina Watson, Board Treasurer



BLD Board Meeting

Benbrook Library District

Monday, July 28, 2025 at 5:30 PM CDT to Monday, July 28, 2025 at 7:30 PM CDT

1065 Mercedes Street

Agenda

I. Call to Order

II. Public Comment

Texas Government Code Section 551.007 mandates that a governmental body allows a citizen to speak only regarding items on an agenda. Citizen comments are limited to 2 minutes.

III. Approval of Meeting Minutes

A. Regular Board Meeting on June 23, 2025

B. Special Board Meeting on July 14, 2025

IV. Reports

A. Library Report of notable activities for the District including meetings attended, District business conducted, and programs presented.

Presenters: Miranda Bauer, Erica Richardson

B. Investment Report on status of the District's investments and TexPool statements.

V. New Business

A. Presentation by 720 Design on findings from 2021

B. Consider the proposal by 720 Design and Ivy Group for a strategic plan

C. Executive Session pertaining to real property issues: Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.072

D. Consider the Order of Election

E. Proposal for the Fiscal Year 2026 budget

F. Consider the cost of a property appraisal

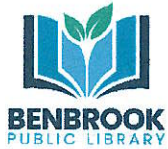
G. Consider the MissionSquare PLUS fund to be placed into the Put Queue

H. Consider supporting the VFW "Run for the V" Sponsorship for \$250

I. Executive Session pertaining to personnel matters: Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.074

VI. Adjournment

The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), and other matters as allowed by law.



MINUTES
BOARD OF TRUSTEES
BENBROOK LIBRARY DISTRICT
1065 Mercedes Street Benbrook, Texas

July 28, 2025

Open to the Public

Regular Meeting: 5:30 P.M.

Board of Trustees Members Present: Carol Hafer; Tammi Cauthen; Denise Smith; Christina Watson; Larry Vickers (virtually)

Also Present: Erica Richardson, Executive Director; Miranda Bauer, Assistant Executive Director

Others Present: Kristen Cathey, Jonathan Roach, Maureen Arndt

- I. **Call to Order** - Christina called this regular board meeting to order at 5:31 p.m.
- II. **Public Comment** - Texas Government Code Section 551.007 mandates that a governmental body allows a citizen to speak only in regard to items on an agenda. Citizen comments are limited to 2 minutes.
- III. **Approval of Meeting Minutes** - Regular Meeting on Monday, June 23, 2025, and Special Meeting on Monday July 14, 2025

Denise motioned to approve the Regular meeting minutes from June 23, 2025. Christina seconded the motion. All ayes confirmed motion approval.

Tammi motioned to approve the Special meeting minutes from July 14, 2025. Christina seconded the motion. All ayes confirmed motion approval.
- IV. **Reports**
 - A. Library Report by Library Director of notable activities for the District during June 2025 including meetings attended, District business conducted, and programs presented.
Miranda and Erica presented the library reports for June 2025.

June 2025 Library Report

Library Visitors	10,829
Total Items checked out	20,999
Library Card Holders	15,375, New 265
Technology	Computer 488, Wi-Fi Sessions 798
Study Rooms	Conference Room 89, Booths 98
Volunteer Hours	355.50
ILL	Received 34, Shipped 49, Patrons 15
Digital Library Resources	6,598
Maker Space Visitors	Laser 67, 3D prints 37
Total Programs	Adult 21, Youth 55
Program Attendance	Adult 310, Youth 2,2735, Code Club 0
Social Media Followers	Facebook 4,888, Instagram 1,015
Social Media Posts	Facebook 70, Instagram 11

- B. Investment Report on status of the District's Investments and TexPool statement as of June 30, 2025.
Christina read the June 2025 Investment Report.

Tammi motioned to approve the Investment Report for June 2025. Denise seconded the motion. All ayes confirmed motion approval.

V. New Business

- A. Presentation by 720 Design on findings from 2021 – Maureen Arndt with 720 Design presented the Board with findings from 2021.
- B. Consider the proposal by 720 Design and Ivy Group for a strategic plan – Tammi motioned to approve the proposal by 720 Design and Ivy Group for a strategic plan. Denise seconded the motion. All ayes confirm motion approval.
- C. Executive Session pertaining to real property issues *Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.072*
Christina called to move into executive session at 6:04 p.m.
Carol called to move out of executive session at 6:28 p.m.
- D. Consider Order of Election – Tammi motioned to approve the Order of Election. Christina seconded the motion. All ayes confirm motion approval.
- E. Proposal for the Fiscal Year 2026 Budget – Erica presented the board with the proposed Fiscal Year 2026 Budget.
- F. Consider the cost of a property appraisal – The Board discussed the cost of a property appraisal.
- G. Consider the MissionSquare PLUS fund to be placed into the Put Queue – Christina motioned to consider the MissionSquare PLUS fund to be placed into the Put Queue. Denise seconded the motion. All ayes confirm motion approval.
- H. Consider supporting the VFW "Run for the V" Sponsorship for \$250 – Tammi motioned to approve supporting the VFW "Run for the V" Sponsorship for \$250 using no sales tax revenue. Christina seconded the motion. All ayes confirm motion approval.
- I. Executive Session pertaining to personnel matters *Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.074*
Carol called to move into executive session at 7:13 p.m.
Carol called to move out of executive session at 7:23 p.m.

VI. Adjournment

Christina moved to adjourn this regular board meeting. Tammi seconded the motion, and the ayes confirmed motion approval. This regular board meeting adjourned at 7:24 p.m.



Reviewed/Corrected/Approved
Denise Smith, Board Secretary