



Benbrook Library District
Approved Budget FY2025

	10/2024	12/2024	3/2025	6/2025	9/2025	Revised Budget 10/2025
Income						
Sales Tax Revenue	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00	\$ 2,250,000.00
Courier Services Revenue	\$ 46,931.00	\$ 46,931.00	\$ 46,931.00	\$ 46,931.00	\$ 46,931.00	\$ 45,074.00
Fines & Fees	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 16,140.00
Grant Income	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 6,512.00
Library Sales	\$ 6,999.00	\$ 6,999.00	\$ 6,999.00	\$ 6,999.00	\$ 6,999.00	\$ 11,880.00
Concession Income	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,400.00
Donation/Gift Revenues	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 15,000.00
Total Income and Budget	\$ 2,390,930.00	\$ 2,390,930.00	\$ 2,390,930.00	\$ 2,390,930.00	\$ 2,390,930.00	\$ 2,351,006.00
Expenditures						
Personnel Expenditures						
Payroll Expenditures						
Salary	\$ 1,206,295.41	\$ 1,206,295.41	\$ 1,227,045.41	\$ 1,227,045.41	\$ 1,175,045.41	\$ 1,173,000.00
Payroll Tax Expenses						
Medicare	\$ 17,491.28	\$ 17,491.28	\$ 17,792.16	\$ 17,792.16	\$ 17,792.16	\$ 16,700.00
Social Security	\$ 74,790.32	\$ 74,790.32	\$ 76,076.82	\$ 76,076.82	\$ 71,576.82	\$ 71,576.82
State Unemployment	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,500.00	\$ 12,500.00
Payroll Tax Expenses - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Payroll Tax Expenses	\$ 112,281.60	\$ 112,281.60	\$ 113,868.97	\$ 113,868.97	\$ 101,868.98	\$ 100,776.82
Disability Insurance	\$ 10,800.00	\$ 10,800.00	\$ 11,300.00	\$ 11,300.00	\$ 11,300.00	\$ 12,250.00
Total Payroll Expenses	\$ 1,329,377.01	\$ 1,329,377.01	\$ 1,352,214.38	\$ 1,352,214.38	\$ 1,288,214.39	\$ 1,286,026.82
Employee Medical Expense						
Group Health Insurance	\$ 216,000.00	\$ 216,000.00	\$ 221,100.00	\$ 221,100.00	\$ 187,100.00	\$ 187,100.00
Reimbursed Health Costs	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00
Total Employee Medical Expense	\$ 221,000.00	\$ 221,000.00	\$ 226,100.00	\$ 226,100.00	\$ 192,100.00	\$ 189,100.00
Retirement Plan Costs	\$ 89,143.70	\$ 89,143.70	\$ 91,206.33	\$ 91,206.33	\$ 91,206.33	\$ 86,500.00
Retirement Plan Admin Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
Training & Seminars	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 23,000.00	\$ 28,000.00	\$ 28,000.00
Total Personnel Expenditures	\$ 1,657,520.71	\$ 1,657,520.71	\$ 1,687,520.71	\$ 1,692,520.71	\$ 1,599,520.72	\$ 1,590,126.82
Supplies Expenditures						
Equipment Accessories	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 250.00
Processing Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 2,500.00
Cleaning Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,500.00	\$ 6,500.00
Office Supplies & Bank Charges	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 22,000.00	\$ 21,500.00
Postage	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 2,000.00
Programs & Other Supplies	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 31,000.00	\$ 29,500.00
Total Supplies Expenditures	\$ 56,200.00	\$ 56,200.00	\$ 56,200.00	\$ 56,200.00	\$ 67,700.00	\$ 62,250.00
Contractual Expenditures						
Automation Cost - ByWater	\$ 3,815.00	\$ 3,815.00	\$ 3,815.00	\$ 3,815.00	\$ 3,815.00	\$ 3,815.00
Courier (Amigos Library Services)	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Cleaning Service	\$ 28,140.00	\$ 28,140.00	\$ 28,140.00	\$ 28,140.00	\$ 29,640.00	\$ 29,640.00
Contingency Costs	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Election Costs	\$ 19,000.00	\$ 16,250.00	\$ 16,250.00	\$ 6,250.00	\$ 700.00	\$ 700.00
Equipment Leasing	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 13,000.00
Interest Expense/Finance Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lawn Services	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Late Filing Penalty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Liability & Fire Insurance	\$ 19,000.00	\$ 21,750.00	\$ 22,750.00	\$ 22,750.00	\$ 22,750.00	\$ 22,750.00
Memberships	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 7,500.00
MetroPac Fine Payments	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Online Services						
Infrastructure	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 62,000.00	\$ 63,000.00
Resources	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
Total Online Services	\$ 68,000.00	\$ 68,000.00	\$ 68,000.00	\$ 68,000.00	\$ 80,000.00	\$ 81,000.00

Professional Fees						
Consulting Services	\$ 40,000.00	\$ 40,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 22,500.00
Tax Recovery Services	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 18,500.00
Accounting Fees	\$ 22,000.00	\$ 22,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,600.00
IT Consulting & Contracting	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 38,500.00
Legal Fees	\$ 8,000.00	\$ 8,000.00	\$ 11,500.00	\$ 11,500.00	\$ 17,500.00	\$ 18,000.00
Payroll Processing Fees	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 12,500.00
Transcription Services	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 100.00
Professional Fees - Other/Contractor	\$ 17,044.29	\$ 17,044.29	\$ 17,044.29	\$ 17,044.29	\$ 27,044.29	\$ 14,500.00
Total Professional Fees	\$ 160,894.29	\$ 160,894.29	\$ 137,394.29	\$ 147,394.29	\$ 163,394.29	\$ 145,200.00
Program Presenter Services	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 30,000.00	\$ 30,000.00
Publicity & Public Relations	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Reimburse Board Members	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Repairs & Maintenance						
Building Repair & Maintenance	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 67,000.00	\$ 105,000.00	\$ 107,000.00
Equipment Maintenance & Repair	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,300.00
Total Repairs & Maintenance	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 70,000.00	\$ 108,000.00	\$ 108,300.00
Storage Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel & Entertainment						
Van Gas & Maintenance	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 11,500.00	\$ 11,500.00
Meals	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 13,000.00
Mileage Reimbursement	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00
Travel	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 40,000.00	\$ 30,000.00	\$ 27,000.00
Total Travel & Entertainment	\$ 69,500.00	\$ 69,500.00	\$ 69,500.00	\$ 64,500.00	\$ 61,500.00	\$ 59,500.00
Utilities						
Internet	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dumpster & Waste	\$ 2,360.00	\$ 2,360.00	\$ 2,360.00	\$ 2,360.00	\$ 2,360.00	\$ 2,360.00
Gas and Electric	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 19,400.00
Telephone	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Water	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00
Total Utilities	\$ 35,360.00	\$ 35,360.00	\$ 35,360.00	\$ 35,360.00	\$ 35,360.00	\$ 32,760.00
Total Contractual Expenditures	\$ 512,509.29	\$ 512,509.29	\$ 485,009.29	\$ 512,009.29	\$ 574,959.29	\$ 553,665.00
Capital Outlay Expenditures						
Audio/Visual	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 5,200.00
Books	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 48,000.00
eBooks	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 85,000.00	\$ 85,000.00
Building & Landscaping	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00
Building Renovation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Marketing	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,300.00
Library of Things	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,600.00
Periodicals	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,200.00
Shelving & Furniture	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 13,500.00
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay Expenditures	\$ 205,500.00	\$ 205,500.00	\$ 203,000.00	\$ 203,000.00	\$ 219,500.00	\$ 208,300.00
Total Expense:	\$ 2,431,730.00	\$ 2,431,730.00	\$ 2,431,730.00	\$ 2,463,730.00	\$ 2,461,680.01	\$ 2,414,341.82
Net Ordinary Income:	\$ (40,800.00)	\$ (40,800.00)	\$ (40,800.00)	\$ (72,800.00)	\$ (70,750.01)	\$ (63,335.82)
Other Income/ Expense						
Other Income						
Capital Campaign						
Capital Campaign Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Campaign Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Campaign	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 77,000.00
Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Royalty Income	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Royalty Deductions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Income	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00	\$ 78,000.00
Other Expense						
Concession Supplies	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 5,700.00	\$ 5,700.00
MakerSpace Supplies & Equipment	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
MakerSpace Gift Shop Expenses	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00
Total Other Expense	\$ 20,200.00	\$ 20,200.00	\$ 20,200.00	\$ 20,200.00	\$ 21,700.00	\$ 19,700.00
Net Other Income	\$ 40,800.00	\$ 40,800.00	\$ 40,800.00	\$ 40,800.00	\$ 39,300.00	\$ 58,300.00
Net Income	\$ (0.00)	\$ (0.00)	\$ (0.00)	\$ (32,000.00)	\$ (31,450.01)	\$ (5,035.82)