



**AGENDA**  
BOARD OF TRUSTEES  
BENBROOK LIBRARY DISTRICT  
1065 Mercedes Street Benbrook, Texas

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**November 21, 2022**

Open to the Public

Regular Meeting: 4:30 P.M.

ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION

**I. Call to Order**

**II. Public Comment** - Public comment is welcome at the beginning of open meetings and at the time the pertinent agenda item is presented. The library board president may impose a time limit for each speaker.

**III. Approval of Meeting Minutes** - Regular Meeting on Monday, October 17th

**IV. Reports**

- A. Library Report by Library Director of notable activities for the District during October 2022 including meetings attended, District business conducted, financial transactions, programs presented, and progress in the application of technology to library services.
- B. Treasurer Report of financial status of the District as of October 31, 2022 including income and expenditures.
- C. Investment Report on status of the District's Investments and TexPool statements as of October 31, 2022.

**VI. New Business**

- A. Installation of Newly Elected Trustees
- B. Election of Officers
- C. Executive Session:
  - a. Pursuant to Government Code, Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: Board Secretary resignation
  - b. Pursuant to Government Code, Section 551.072, to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person: Possible new library building
- D. Appoint new Board Trustee
- E. Consider MakerSpace Specialist promotion and creating a Volunteer Coordinator position
- F. Consider PTO policy amendments and personnel expenditure
- G. Consider CyberSecurity Software quote
- H. Consider T-Mobile contract
- I. Consider Code of Conduct
- J. Consider Board Bylaws
- K. Consider Employee Handbook update
- L. Consider technology purchase for Board
- M. Consider Audit Engagement Letter with John Swaim
- N. Consider moving Board meeting in January

**VII. Adjournment**

*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D & E, or Texas Government Code section 418.183(f). Before any closed is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*