



BENBROOK LIBRARY DISTRICT

AFTER HOURS POLICY

Approved June 23, 2025

Section 1. Objectives

The purpose of the Benbrook Library District (BLD) is to define rules regarding programming after hours at the library. To help offset the cost of special events insurance, there will be a \$5 charge at the door for each individual attending the event

Section 2. After Hours BYOB programs

- Absolutely no one under the age of 21 is allowed on the premises at any after-hours events that allow alcoholic beverages to be consumed
- BLD staff reserve the right to ask for government issued ID from any attendee and may deny entry or ask individuals to leave if they cannot provide it.
- BLD will neither serve nor provide alcohol
- BLD is not responsible for monitoring individual patron alcohol consumption and assumes no liability for adverse outcomes including damages related to such consumption.
- BLD is not responsible for ensuring patrons' safe transportation from library events. However, if a patron appears visibly intoxicated or if we are notified of a concern, staff may, at their discretion, assist in contacting a taxi, ride-share service, or other transportation. BLD staff are not permitted to transport patrons, and the library assumes no liability for any transportation arrangements or outcomes.
- While we do not expect disruptive behavior, if a situation becomes unsafe, such as a patron endangering themselves or others due to excessive alcohol consumption, BLD staff will contact law enforcement.
- Light snacks will be provided. Patrons are encouraged to bring their own food to help prevent alcohol from being consumed on an empty stomach.

Section 3. Staff Responsibilities

- Under no circumstances may library staff or volunteers transport patrons in their personal vehicles. Doing so is outside the scope of their responsibilities and may result in disciplinary action.
- Library staff must document any incident involving suspected intoxication or arranged transportation, including time, behavior observed, and steps taken.
- If a patron is deemed to be a danger to themselves or others, staff must immediately contact emergency services (911).
- If a ride is arranged, staff should make reasonable efforts to confirm that the patron consents to the service and destination. If the patron is uncooperative or refuses help, staff should document the refusal and notify authorities if public safety is at risk.
- While BLD may assist with arrangements, the library assumes no liability for the condition of the patron upon departure, the conduct of third-party transportation providers, or the outcome of the patron's travel.