

RECONSIDERATION FORM

The trustees of Benbrook Library District have established a collection development policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the library director. The form must be completed in its entirety before it can be considered.

Today's Date _____

CHALLENGED MATERIAL

Title _____

Author/Creator _____

I have read/reviewed this entire resource or material as required by BLD policy. Yes No

Format Book Movie Audiobook Game Other

What brought this resource to your attention?

What concerns you about the resource?

What action are you requesting the committee consider?

Please feel free to use additional sheets of paper if needed.

Signature: _____

COMPLAINT INITIATED BY:

Name _____ Phone Number _____

Library Card Number* _____ Email Address _____

Home Address _____

*must have a Benbrook Resident Library Card in order to initiate a challenge

LIBRARY USE ONLY

Date received _____ Library card expiration _____

Library card type _____ Date reviewed _____

Action Taken _____ Response to Patron _____