

# RECONSIDERATION FORM

The trustees of Benbrook Library District have established a collection development policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the library director. The form must be completed in its entirety before it can be considered.

Today's Date \_\_\_\_\_

## CHALLENGED MATERIAL

Title \_\_\_\_\_

Author/Creator \_\_\_\_\_

I have read this entire resource or material as required by BLD policy.  Yes  No

Format  Book  Movie  Audiobook  Game  Other

What brought this resource to your attention?

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What concerns you about the resource?

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What action are you requesting the committee consider?

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Please feel free to use additional sheets of paper if needed.

Signature: \_\_\_\_\_

## COMPLAINT INITIATED BY:

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Library Card Number\* \_\_\_\_\_ Email Address \_\_\_\_\_

Home Address \_\_\_\_\_

\*must have a Benbrook Resident Library Card in order to initiate a challenge

## LIBRARY USE ONLY

Date received \_\_\_\_\_ Library card expiration \_\_\_\_\_

Library card type \_\_\_\_\_ Date reviewed \_\_\_\_\_

Action Taken \_\_\_\_\_ Response to Patron \_\_\_\_\_