



**BENBROOK LIBRARY DISTRICT**  
**TEXSHARE CARD POLICY**  
*Approved June 21, 2022*

**Section 1. Objectives**

The purpose of Benbrook Library District's (BLD's) TexShare Card Policy is to specify rules and conditions for patron participation in the TexShare card program. Through this service, patrons of BLD are able to access the items of over 500 participating libraries across the state of Texas, and patrons of other Texas libraries are able to access BLD items.

**Section 2. Rules & Conditions for Obtaining a TexShare Card From BLD**

If the patron is a non-resident cardholder, they will only be issued a TexShare card from BLD if there is not a participating TexShare library in their city of residence. To search for participating libraries, visit: <https://www.tsl.state.tx.us/texshare/libsearch/>

A TexShare card will not be issued to a patron with blocks, such as outstanding fines and fees exceeding \$5.00.

A TexShare card is valid for one year from the date of its issuance. Cards may be renewed before, on, or after the expiration date, provided the three conditions listed above are still satisfied.

Should a patron with a BLD-issued TexShare card fail to return items borrowed from other institutions or otherwise behave irresponsibly with their card, BLD reserves the right to refuse their future TexShare privileges.

**Section 3. Rules & Conditions for Using a TexShare Card From Another Institution at BLD**

The visiting patron must provide a current TexShare card issued by a participating library, as well as a valid photo ID.

Visiting TexShare borrowers may checkout up to twenty-five (25) books and ten (10) DVDs/videos at any given time. Items have a checkout period of three (3) weeks. Books may be renewed once, provided there are no holds on the items. DVDs may not be renewed.

Visiting TexShare borrowers are not permitted to borrow circulating technology, video games, or Library of Things items, and they may not access digital resources.

Visiting TexShare borrowers are subject to the same fees as all other BLD cardholders.

Cards issued to visiting TexShare borrowers are valid for one year from the date of issuance. Cards may be renewed on or after the expiration date, provided the patron has a current TexShare card issued by a participating library at the time of renewal.

The visiting patron's home library (the library at which the TexShare card was issued) assumes responsibility for materials borrowed by their patrons.