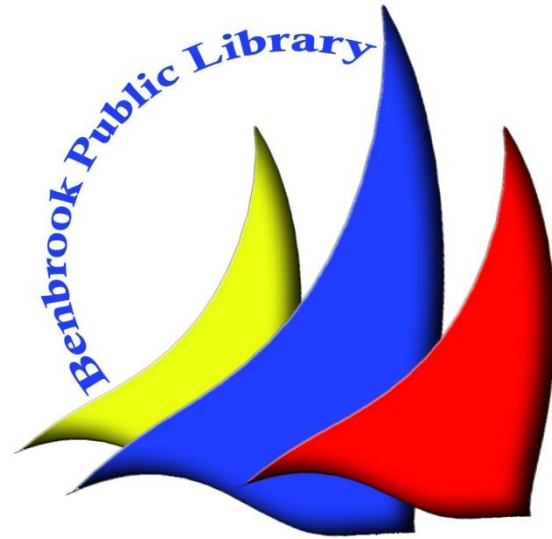
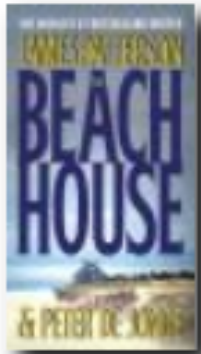


# Placing a Hold on a Library Item



# **Part I: Requesting an Item**

# Step 1

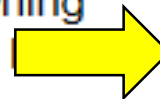


**User rating**  
★★★★  
2 reviews

## 3. *The beach house*

by Patterson, James, 1947- author.

When Jack Mullen sets out to unravel the truth about his brother's drowning death, he confronts legal interference as he discovers that his brother been making money catering to the sexual needs of East Hampton's wealthiest citizens.



... *The beach house* / James Patterson and Peter de Jonge. ...

Description: 354 pages ; 19 cm

Available copies at this library: 0 (of 1)

Available copies at all libraries: 10 (of 13)

Current Holds: 0

Availability

More Info

Place a Hold



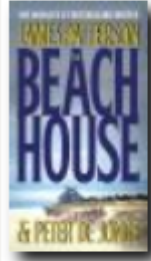
2014

Add to My List

Once you find an item you want in the catalog, click the “Place a Hold” button.

# Step 2

## Place a request:



### The beach house

Author: Patterson, James, 1947- author.

Publisher, Date: New York : Grand Central Publishing, 2014.

ISBN: 9781455529865 (pbk.) - Description: 354 pages ; 19 cm



Please enter your username or barcode, and password.

Placing a request will log you in to the system. Don't forget to log out.

Barcode or Username:

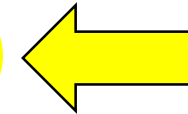
[Create Username](#)

Password:

[Forgot your password?](#)

Log In

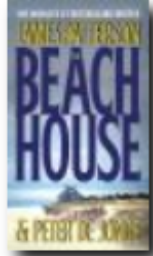
Cancel



In the “Barcode or Username” box, enter the 14 digit number from the back of your library card, without any spaces (or your username, if you’ve created one). In the “Password” box, enter the last four digits of your library card number (or, if you’ve created your own password, enter it). Then, click the “Log In” button.

# Step 3

## Place a request:



### The beach house

Author: Patterson, James, 1947- author.  
Publisher, Date: New York : Grand Central Publishing, 2014.  
ISBN: 9781455529865 (pbk.) - Description: 354 pages ; 19 cm



Placing a request will log you in to the system. Don't forget to log out.

Barcode:

\*\*\*\*\* XXXX

Username:

Pickup Library:

Benbrook Public Library

Activation Date:  
(ex: mm/dd/yy)

3/27/2015

Submit Request

Cancel

This screen will allow you to select the library where you would like to pick up the item. Be sure to click the dropdown box to specify the library. Then, click the “Submit Request” button.

# Step 4

Place a request:

---

**The beach house**

Author: Patterson, James, 1947- author.  
Publisher, Date: New York : Grand Central Publishing, 2014.  
ISBN: 9781455529865 (pbk.) - Description: 354 pages ; 19 cm

---

Your request has been placed.

0 New messages  
0 Read messages

▼ Contact Information and Preferences

**Please verify your contact information.**

Street one [REDACTED]	Street two
City <b>FORT WORTH</b>	State/Province <b>TX</b>
Postal code <b>76123</b>	Zip plus four
County <b>TARRANT</b>	Country <b>USA</b>
Email address [REDACTED]	Alt. E-mail Address
Phone number [REDACTED]	


[Click here to update your contact information.](#)


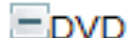



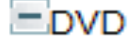






[Return to search results](#) [Go to your list of hold requests](#) [Log Out](#)

This screen notifies you that your request was successfully placed. You may verify/update your contact information, return to your search results for continued searching, view your list of hold requests, or log out.

# **Part II: Requesting a Volume of an Item With Multiple Parts**

# Step 1

 15. **Lost. The complete first season, volume 1** (2005)

Call Number	Shelf Location	Status
 Benbrook Public Library (1 of 1 available)		
		
  DVD LOS v. 1		Checked In
 FW - Southwest Regional Library (2 of 2 available)		
		
  DVD TV LOST v. 1		Checked In
  DVD TV LOST v. 1		Checked In
 FW - Ridglea Branch (0 of 1 available)		
		

Sometimes, an item you wish to request will be split into multiple volumes or parts. This is common with television series on DVD, and it also sometimes occurs with books in a series. Click the icon next to the volume you want to request. This will ensure your request is for that volume but will not limit your request to that copy only.



# Step 2

## Place a request:



**Lost. The complete first season, volume 1**



Publisher, Date: Burbank, Calif. : Buena Vista Home Entertainment, 2005. - Edition: Widescreen format.  
ISBN: 0788858386 - Description: 7 videodiscs (DVD) (ca. 17 hr., 48 min.) : sd., col. ; 4 3/4 in.

Please enter your username or barcode, and password.

Placing a request will log you in to the system. Don't forget to log out.

Barcode or Username:

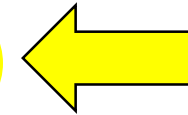
[Create Username](#)

Password:

[Forgot your password?](#)

Log In

Cancel



Enter your library barcode number and password in the boxes. To complete your request, complete steps 3 and 4 from Part 1.

**If you have questions or need further assistance, contact us!**

**Phone: 817-249-6632**

**E-mail: [reference@benbrooklibrary.org](mailto:reference@benbrooklibrary.org)**

**Facebook: [facebook.com/BenbrookLibrary](https://www.facebook.com/BenbrookLibrary)**

